

Enrollment Management Committee

Mission and Purpose

The Enrollment Management Committee will be responsible for making recommendations about decisions impacting registration, enrollment and scheduling, as well as recommendations about methods of monitoring the progress of achieving the components and goals of an Enrollment Management Plan. The Committee will design effective strategies correlated to information systems; curriculum and education programs; course scheduling; student services; recruitment; student intervention; current budget limitations; and marketing for accomplishing successful enrollment management and student success evidenced in retention and persistence. The Committee will also focus on the scheduling component, considering available data such as the Lecture Hour Equivalencies (LHE) and the identification of impacted access areas in the schedule which hamper student success.

Chair

The Committee will be co-chaired by the Vice President of Instruction and one of the faculty representatives, who shall be elected by the committee to serve a two-year term as co-chair.

Meetings

Once a month during the academic year (September through May) on the second Friday at 10:00 am

Composition

Vice President of Instruction
One (1) student representative
Three (3) faculty members
Two (2) managers in addition to the VPI
One (1) classified staff member

Resource Members: Vice President of Student Services
Vice President of Administrative Services
Public Information Officer
Director of Planning and Research