



President's Advisory Council MINUTES

MEMBERS PRESENT: *Chair:* Kathie Hodge; *Deans:* Bob Jensen, Rick Perez; *Management:* Emilio Perez
Faculty: Diana Kyle, Joumana McGowan, Miguel Powers, Rolando Sanabria; *Classified:* Chrystal Van Beynen,
Cynthia Wafer *Associated Students:* Alejandra Goodrich, Julie Law **MEMBERS ABSENT:** Chris Figuera

HOUSEKEEPING

1. Agenda: Approved as presented.
2. Minutes: The minutes of January 25, 2006 were approved as presented.

NEW BUSINESS

1. District Strategic Plan
 - a. Focus Group Sessions – February 13 – 10 a.m. and 5 p.m.: Dr. Hodge reported that the consultants hired by the District to assist in the development of the District Strategic Plan will be on campus February 13 to conduct two focus group sessions. The consultants will use the Strengthens, Weaknesses, Opportunities, and Threats (SWOT) format to gather information about the District from faculty, staff, and students.
 - b. Survey: A survey will also be posted on the website for those individuals that cannot attend the scheduled sessions.
2. Dr. Hodge requested that all PAC members share the *Draft Fullerton College 2006-2007 goals* with their constituent groups and be prepared to discuss them at the next meeting.

OLD BUSINESS

1. PFE Program Cuts: A request was made by Miguel Powers for a process by which funding can be reallocated to those programs that had received budget cuts five years ago. Dr. Hodge recommended that a workgroup be formed to develop a process where any program, whether they had budget cuts in the past or not, will be able to submit requests for *ongoing* funding. The following PAC representatives were identified to serve on the On-Going Funding Process Workgroup: Miguel Powers (Faculty) as Chair, Rick Perez (Deans), Emilio Perez (Managers), Chrystal Van Beynen (Classified), and Alejandra Goodrich (Students). The committee will present its recommendations to PAC at a future meeting.
2. Dynamic Fund: At the last PAC meeting, feedback was provided by the PAC representatives regarding the continuation of the dynamic fund process. Dr. Hodge asked PAC representatives once again if they would like to continue with the Dynamic Fund process. The PAC members recommend to continue the Dynamic Fund process using carryover money and to define more specifically the criteria used to allocate the funds. This information will be provided to the Budget Development Committee.
3. MESA Program: As requested at the last PAC meeting, Bob Simpson and Milton Randle provided information about the MESA Program related to intervention measures, services used by students, and cost factors involved in institutionalization of the program. The information was outlined in their handouts titled *Supplemental MESA Report to PAC dated 2/8/2006, MESA Student Intervention Activities – Fall 2005*, and *MESA Report: Request for Institutionalization dated 12/2/2005*. As previously reported the funding for the MESA Program ends June 30, 2006.
4. Institutionalization Committee: Committee Chair Carol Mattson reported that the committee has met and continues work to develop a recommended procedure for the institutionalization of programs. An outline of their recommendations will be presented at next PAC meeting.
5. Title V Update: Rebecca Morgan provided clarification to the inquiries regarding Title V that were raised at the last PAC meeting. She addressed all inquiries pertaining to the history, composition, and role of the Steering Committee; current membership; and meeting schedules. Ms. Morgan also reported that

she and Carol Mattson met with Joumana McGowan, Diana Kyle, and Robert Jaurequi to address specific concerns from the Faculty Senate.

6. AP3720: Dr. Hodge thanked the PAC members for the feedback she received on proposed AP3720 – Computer & Electronic Communication Systems. The Fullerton college reps will share the information when the policy is discussed at the District Planning Council. A copy of the most current draft of the policy will be forwarded to all PAC members.

INFORMATIONAL ITEMS

Dr. Hodge reported on the following items:

1. Parking Structure Opening – Update: The new parking structure is scheduled for completion March 7, 2006. Approximately two weeks later the City will place a traffic signal at the intersection of Grove Place and Lemon. It was also reported that Grove Place will be renamed Fullerton College Way.
2. Field Trip Forms – Update: The District has decided to adopt the Student Participation Agreement form used by Fullerton College. The form will be printed on the back of all District Liability Waiver Forms.
3. Meeting of February 22 (ACCCA): Dr. Hodge will be attending the ACCCA Conference during next PAC meeting. It was agreed that Miguel Powers will chair the PAC meeting of February 22, 2006.
4. 2005/06 District IT Goals & Objectives: An informational copy of the **2006/06 District IT Goals & Objectives** was distributed with the agenda.
5. Sabbatical Summary: An informational copy of the **2006/07 Sabbatical Summary** was distributed. The summary outline the names of the individuals granted sabbatical leaves for the 2006/2007 academic year and the topics of their sabbaticals. Dr. Hodge congratulated those who were granted sabbaticals and emphasized how this activity enriches the faculty.
6. Retirement: John Ayala, Dean of Library will be retiring effective February 21, 2006.
7. Chapter 7 Board Policy: The Chancellor's Staff is currently reviewing the Board Policies and Administrative Procedures for Chapter 7 – Human Resources. A copy of the working document will be forwarded to PAC members so they may share with their constituent groups. The policy is not due for final approval for a few more months.

MEMBER REPORTS

1. Deans: Rick Perez reported that web transcript ordering will begin testing at the end of this week. District IS will send the Cal Grant GPA Verification report to Sacramento on March 1. The CCC Tran Project, a project that allows academic transcripts to be exchanged and verified electronically through institutions is currently in Beta testing by eight community colleges and four Cal State universities. Cypress College is currently one of the colleges in testing. It is expected that Fullerton College will begin testing in the future. The Financial Aid Office will be receiving a demo about EVision on February 28. EVision is a financial aid payment card that allows financial aid disbursements to be credited to the card which then allows students can use to make their purchases.
2. Managers: Emilio Perez reported that the Emergency Response Team is currently reviewing the campus evacuation plan and developing ideas for training and/or possible campus evacuation exercise. He also reported that parking at Carter Bowl continues to run smoothly with over 200 students using the service per day.
3. Faculty: Dr. Joumana McGowan thanked Vice President Student Services Jonathan Morrell for speaking to the Faculty Senate on AB540-Tuition Exemption for Qualified Non-Residents. She also reported that there is discussion between Faculty Senate and Union for the implementation of condensed calendar. No decision has been reached on this item but further discussion will continue at the next Faculty Senate meeting.
4. Classified: Cynthia Wafer announced that the selection process for Classified Employee of the Quarter will soon be underway. Nomination forms will be made available to all staff and an article will also appear in the *President's Weekly* announcing this new recognition program. The first award will be presented March 23, 2006. Ms. Wafer also reported that representatives from the California Community Colleges Classified Senate (4CS) will be on campus in March to provide training to classified staff on issues relevant to the development of new classified senates and that Cathy O'Connell attended the last Classified Senate meeting to discuss Staff Development training opportunities for classified staff.
5. Associated Students: Julie Law reported that the Associated Students will be submitting a revised proposal on **AP3570-Smoking on Campus** to the District Planning Council Monday, February 13. The revision states *a campus smoking policy/procedure shall be established by each Campus President,*

Provost and/or Administration. Alejandra Goodrich announced that sign-ups for the student sponsored blood drive will continue February 13 through February 24. The blood drive will take place Wednesday, March 1 and Thursday, March 2, 2006.

ANNOUNCEMENTS

1. The Fullerton College men's basketball team is currently undefeated at 28-0. The next scheduled game is against Santa Ana College next Wednesday, February 15. The state championships are scheduled for March 11 in Fresno.

Adjournment: 4:05pm

Patricia Sanchez, Recording Secretary