



President's Advisory Council MINUTES

MEMBERS PRESENT: *Chair:* Kathie Hodge; *Deans:* Bob Jensen, Rick Perez; *Management:* Emilio Perez
Faculty: Joumana McGowan, Miguel Powers, Rolando Sanabria *Classified:* Chrystal Van Beynen, Cynthia Wafer
Associated Students: Alejandra Goodrich, Julie Law *Absent:* Diana Kyle, Chris Figuera

HOUSEKEEPING

1. Agenda: Approved as presented.
2. Minutes: The minutes of May 3, 2006 were approved as presented.

NEW BUSINESS

1. Budget Development Update: Adam O'Connor reminded everyone that budgets were due in his office last week. Adam gave an overview of the previously proposed budget allocation models that will be discussed at the next DPC meeting. They include the Operating Allocation Budget Allocation, Partnership for Excellence Budget Allocation, New Facilities Budget Allocation, and Growth Beyond Extended Day Budget Allocation. Further discussion included how these models will affect Fullerton College. Joumana McGowan reported that the Faculty Senate has not made a decision as to how they will vote regarding these models. Discussion of the models will take place at the next Faculty Senate meeting. Dr. Hodge encouraged all to support the budget model that is best for Fullerton College.
2. BP/AP 3540 – Sexual Assaults on Campus: The District Planning Council continues with its review of various board policies and administrative procedures. As they become available, Dr. Hodge will forward to PAC members so they may share with their constituent groups. Copies of both ***Board Policy and Administrative Procedures 3540-Sexual Assaults on Campus*** were distributed with the agenda. Any comments/suggestions should be forwarded to the President's Office.
3. ACT Issues and Committee Purpose: Joumana McGowan reported that a survey was conducted among faculty regarding evaluation of the Fullerton College Academic Computing Technology department. The results of that survey were outlined in a handout titled ***ACT ISSUES (Faculty Input)*** and distributed during the meeting. It was noted that the ACT Committee was formed by the Planning and Consultative Council for the sole purpose of writing a Strategic Plan. With this task completed, faculty are requesting that PAC reevaluate the purpose of that committee to center around how best it can serve the needs of the campus community. Dr. Hodge reported that she would like to look into the history of the committee before making any decisions and report back to PAC at a later date.
4. Disabled Parking: Joumana McGowan reported that it has come to her attention that there has been a decline in disabled and motorcycle parking spaces due to campus construction. It was reported that there has not been a decline in disabled parking as it is mandated by law to maintain a specified number of spaces based on overall parking availability. Dr. Hodge reported that the Chancellor has requested a report outlining the total number of disabled and motorcycle parking spots available on campus. Janet Portolan will provide that information to Dr. Hodge as soon as possible.
5. Review of President's Advisory Council:
 - Survey: As agreed by the committee members, the President's Advisory Council was to be evaluated at the end of the year. Dr. Hodge suggested a survey be distributed to committee members to help in the evaluation process. After some discussion it was agreed that, rather than a survey, the members will meet during the summer in a small retreat setting to allow for discussion among the committee. A date and time for the retreat will be scheduled through the President's office.
 - Meeting Dates: Dr. Hodge asked if it was possible to change the PAC meeting times from Wednesday afternoons to another time during the week. Due to conflicting meeting schedules, it was agreed to continue with PAC meetings as currently scheduled.

OLD BUSINESS

1. Dynamic Fund 2006-07 Approved Requests: A copy of the ***Approved Dynamic Fund Requests for 2006/2007*** was distributed with the agenda. Adam O'Connor reported that the Budget Development Committee will soon be distributing an online survey to all constituents to assist in evaluating the 2006/2007 Dynamic Fund process. The results will assist in planning next year's process. It was also reported that Adam O'Connor will be evaluating those areas that received fund in the past through the Dynamic Fund Process. The evaluation will assist in determining where the money was spent, did the funds improve the work environment, etc. The results will be shared with PAC when available.

INFORMATION ITEMS

1. Developing a Portal for NOCCCD: As mentioned at last PAC meeting, a copy of the recommendation from the District IS regarding ***Developing a Portal for NOCCCD*** was distributed with the agenda. It was requested that PAC members share with their constituent groups and forward any comments/suggestions to the President's Office.
2. Accreditation Progress Report: As mentioned at last PAC meeting, a copy of both the ***District's and Fullerton College's DRAFT responses to the recommendations from the Accreditation Commission*** were distributed with the agenda. Also included were copies of the commission's outline for ***preparation of a progress report*** and a copy of the ***excerpt from letter from Accreditation Commission dated June 28, 2005*** listing the recommendations to be addressed in the Progress Report. The draft responses will be reviewed by the Board in June and input from the various constituent groups will take place in September. The final report will be submitted to the Board for approval prior to submission to the Commission.
3. SurveyMonkey.com: Dr. Hodge reported that Fullerton College has a subscription to surveyMonkey.com. The site can assist in creating an unlimited number of surveys with unlimited number of pages and questions. Please keep in mind that the subscription is limited to 1000 responses per month with an additional overage charge of \$0.05 per survey response. To access the website you will need the following information: login: mmolina@fullcoll.edu and password: research.
4. MESA: A question was raised as to when the decision was made to discontinue the MESA program. Dr. Hodge reminded the PAC members that they had been informed earlier in the year that the grant had not been renewed for the coming year and funding would end June 30, 2006. In addition, Milton Randle and Bob Simpson made a presentation to PAC at the February 8, 2006 meeting regarding the program's intervention measures, services to students, and cost factors involved in institutionalizing the program.
5. HACU: A question was raised as to why Fullerton College did not renew its membership in the Hispanic Association of Colleges and Universities. Dr. Hodge reported that the membership dues invoice the College received reflected an amount double what had been approved by the Board. There were no funds allocated for this increased amount, which doubled the fee from \$3000 to \$6000.
6. Rolando Sanabria questioned the decision-making process through PAC. It was unclear to him what decisions were made during the 2005-2006. Dr. Hodge stated that she will make available to all PAC members a list of the decisions made through PAC during the past year.

MEMBER REPORTS

1. Deans: Bob Jensen announced that the next Deans' meeting will focus on instructional equipment money for summer equipment/projects, the agenda for the upcoming Dean's Retreat and further discussion on division goals. He reported that next fall the college will hold informative forums regarding the current immigration issue. It was announced that Rick Perez has accepted the position of Vice President, Student Services at Riverside Community College and will be leaving the end of June.
2. Managers: Emilio Perez reiterated how important it is to call Campus Safety first during an emergency situation. This allows Campus Safety to evaluate the situation and call the appropriate parties. He stated that the Crisis Response Team continues to work on a campus wide emergency plan to include providing disaster procedures guidelines in all classrooms, possible evacuation drills, and meeting with the deans to discuss possible training on emergency procedures.
3. Faculty: No Report.
4. Classified: Cynthia Wafer reported that the Classified Senate will be holding an open house on Wednesday, May 31, 12-1pm to assist in recruiting new members to the senate. Nominations for the 2nd quarter classified recognition award will begin June 16.

5. Associated Students: Alejandra Goodrich reported that the Associated Students held their last senate meeting last week. She reported that all positions for student representatives for the coming school year should be in place by May 30, 2006.

ANNOUNCEMENTS

1. Bob Jensen announced that the Annual High School Art Exhibit begins this week and continues through May 24, 2006.
2. Bob Jensen thanked Adam O'Connor, Andrea Hanstein, and Jessie Blank for their hard work in putting together this year's Dodge Ball tournament held on Friday, May 12, 2006.
3. Dr. Hodge announced that Fullerton College hosted State Chancellor Mark Drummond and CCLC President Scott Lay last week. During their visit they met with the college governance leadership and members of administration and were given a tour of the Vocational Technology area, the Theatre area and the LLRC. That same day the College honored its classified staff at the Classified Appreciation Barbecue and held the Groundbreaking Ceremony for the Campus Commons Building. Dr. Hodge expressed her appreciation for the efforts by all who were involved in preparing and hosting these events.

Adjournment: 3:35 p.m.

Patricia Sanchez, Recording Secretary