



President's Advisory Council MINUTES

MEMBERS PRESENT: *Chair:* Kathie Hodge; *Deans:* Bob Jensen, Rick Perez; *Management:* Chris Figuera, Emilio Perez *Faculty:* Diana Kyle, Joumana McGowan, Miguel Powers, Rolando Sanabria; *Classified:* Chrystal Van Beynen; *Associated Students:* Alejandra Goodrich, Julie Law **MEMBERS ABSENT:** Mary Marquez

HOUSEKEEPING

1. Agenda: Approved as presented.
2. Minutes: The minutes of September 14, 2005 were approved after minor corrections were received and accepted.

NEW BUSINESS

1. Health Fee Increase: Dr. Hodge congratulated Lori Brault, Director of the FC Health Center, for her efforts in working to assure passage of AB982. AB982 was signed by Governor Schwarzenegger on September 22 and will allow the state to reimburse colleges for funds previously lost due to the student BOG fee waiver. At the same time, the state has granted colleges the option to increase the current health fee by \$1. Under AB982 the FC Health Center will be eligible for approximately \$104,000 in funds per year. If the District approves the health fee increase from \$13 to \$14, it will bring an additional \$40,000 per year to the center. The total funds from both AB982 and the \$1 health fee increase will net the FC Health Center approximately \$140,000 per year. The health center has approximately \$123,000 in accumulated losses per year for the past three years. The funds received as a result of AB982 will assist the center to cover its expenses. Lori Brault also recommended changes to the center as outlined in the *memo from Lori Brault dated September 21, 2005* which was attached to the agenda. It was agreed that PAC will not make a recommendation to effect the \$1 fee increase until the student representatives, Alejandra Goodrich and Julie Law, take this issue to the next Associated Students meeting. The students will report to Dr. Hodge the outcome of the discussion so that she can communicate to the district Fullerton College's position. As a side note, an inquiry was made about other programs that may be operating with negative funding. Adam O'Connor stated that there were others and a request was made for a list of all the programs. Adam O'Connor will provide that information.
2. Construction Projects Update: Janet Portolan presented a *Construction Update dated September 28, 2005*. The handout outlined the current status of construction projects. It was noted that the 2000 Building Remodel should have been included in this handout. She also announced that the Campus Bond Oversight Committee will hold its first meeting of the semester on Thursday, September 29. Dr. Hodge reported that an update on the district bond project was presented to the Board at the Tuesday, September 26, meeting. Dr. Hodge urged all members to provide feedback, ask questions and pass along comments regarding the projects.
3. Institutional Planning: It was reported that the District has hired a consultant to work on producing a district-wide Strategic Plan. A team from Fullerton College has put together an outline of our past and current plan and forwarded them to the consultant for their review. The team includes Carol Mattson, Ken Meehan, and Bruce Cordell.
4. Study Abroad: Faculty Senate is currently advertising for the position of Study Abroad coordinator and will appoint a representative at the next senate meeting.
5. Media Services as an Instructional Support Unit: Dr. Hodge requested that members obtain feedback from their constituents regarding the instructional support needs of the campus in the area of media services. Janet Portolan reported that she will be meeting with Lis Leyson, Nilo Niccolai, and Carol

Mattson on Friday, October 30, to start discussion on this issue. This item will return to the next PAC meeting for further discussion.

6. Staff Parking – Evening: The associated students are requesting that staff parking be made available for student parking during the evening, as there is not a big demand for staff parking at that time. An outline of the current **Parking Analysis** was distributed for consideration. Janet Portolan suggested possible alternatives. After some discussion, Dr. Hodge asked Emilio Perez to chair a committee to look into possible short-term solutions and bring the recommendations to the next PAC meeting. The members of the committee will include Janet Portolan, and Alejandra Goodrich. Rolando Sanabria will forward the name of a faculty representative after the next senate meeting. It was also reported that the noise level from cars parking in the B2 East Student Lot has made it difficult to conduct classes in the B2 East Trailer. Janet Portolan was asked to look into the problem.
7. Student Dining Quad: Dr. Hodge reported that she would like to provide the students with a better dining area. The current dining area in the Quad has no shade and very few chairs, prompting students to sit on the ground along the building. Dr. Hodge asked Chris Fighera to chair a committee to look into what can be done to improve the student dining areas. Bob Jensen volunteered to serve on the committee and the faculty (1), classified (1), and student representatives (2) will be forwarded to Chris Fighera.
8. Key Distribution Policy: Dr. Hodge reported that the current key distribution policy needs further evaluation. The current policy's limited distribution hours does not work well with adjunct faculty who come onto campus from different locations and at different times of the day. Janet Portolan reported that she and Chris Fighera have outlined a plan for new procedures and guidelines that will be discussed at President's Staff. This item will return for further discussion.

OLD BUSINESS

1. Dynamic Fund: Adam O'Connor reported that the handout titled **Fullerton College-Dynamic Fund Requests Fall 2005** represents the work of the Budget Development Committee to sort the \$2.1M in requests. The handout outlined the requests by Division/Department, Item Description, Cost, Service Area, and Code. The code represents the priority designation as outlined in the core values, planning agenda, or institutional goals. It was noted that there exists the possibility that divisions are making duplicate requests that would be available to them through instructional equipment or other divisional funds. It was reported that the deans have approved the 2005/2006 Divisional Instructional Materials allocations and have submitted to the President their recommendations for the campus-wide Instructional Equipment allocations. These recommendations include \$90,000 for new demo stations, \$180,000 to ACT for computer requests, and \$90,000 yet to be allocated. A question was raised as to whether Title V money can be used for installation of demo stations. It was reported that the first Title V had contributed funds for installation of new demo stations. The request was made to distribute to PAC members a copy of the recommended instructional equipment allocation and the VTEA fund allocations that were recently made to assist in their analysis of the dynamic fund requests. The requested budget information will be forwarded to PAC members for their review. Anyone interested in reviewing the actual dynamic fund applications can contact Adam O'Connor. Dr. Hodge stated that distribution of the dynamic funds will be made at next PAC meeting.

MEMBER REPORTS

1. Deans: Bob Jensen reported that the Deans' Council has forwarded to the President for her approval their recommendations for the 2005-2006 Instructional Equipment allocations. He reported that the deans have forwarded their recommendations for new faculty to the faculty senate for their review. These recommendations will then be forwarded to Dr. Hodge. Bob also reported that the deans received an orientation from Human Resources regarding the adjunct faculty contract and a workbook will be made available to them for future reference. Rick Perez reported that work is being done to move the Career Life Planning center into the 2000 building with the rest of the Counseling Division. He reported that the Registration Committee will be meeting on Wednesday, October 5, to discuss the implementation of a student services survey that will prompt students for feedback regarding access to pre and early spring 2006 registration services.

2. Managers: Emilio Perez reported that he and Chris Figuera are currently working together to identify their roles as the new management representatives of PAC. They will continue to explore the best ways to communicate with the other classified managers on campus.
3. Faculty: Joumana McGowan reported that the Cosmetology full-time faculty would like to meet with Dr. Hodge to discuss the possibility of moving the department from the Academic Services division to the Technology and Engineering division. Joumana also reported that the Faculty Senate has instructed the four faculty representatives from the ACT Committee to meet with the librarians to get their feedback regarding the LLRC logon issues. The faculty representatives will report their findings to the ACT Committee which in turn will report their recommendations to PAC. Joumana requested information regarding the meeting dates for the V.P. and Deans hiring committees. Debra Gerard stated that several members of the committees were still receiving EEO Training and committee meetings will convene as soon as all members are in compliance.
4. Classified: Chrystal Van Beynen reported that Mary Marquez has resigned from Fullerton College and as President of the Classified Senate. Cynthia Wafer, from Special Projects, is the new Classified Senate President and will resume Mary's position as the classified representative at next PAC meeting.
5. Associated Students: Alejandra Goodrich and Julie Law reported that the Associated Students' Blood Drive will be held October 5-6 in Room 1410. They reported that Club Rush and College Nite were both a great success and contributed to a record student election turnout that brought in 20 new senators and approved the constitutional amendment on the ballot. The election of the new senators will allow the Associated Students to run on a full senate board this semester. This is an event that has not been accomplished in a while. It was also announced that Hyder Alamgir was elected as the new ICC President.

ANNOUNCEMENTS

1. Bob Jensen announced that Nathan Baesal, former FC student, will appear in the ABC TV series *Invasion*; Theatre Arts faculty member Mela Hoyt Heydon has received a nomination for the Ovation Award from the L.A. Theatre League for her work in the FCLO production of *Miss Saigon*; the German College Jazz Band will perform at the Wilshire Theatre on October 4; the Faculty Jazz Concert will be held on October 8; and performances of *The Crucible* will be presented in the Campus Theatre from October 6-8.

Adjournment: 3:43pm

Patricia Sanchez
Recording Secretary