



President's Advisory Council MINUTES

May 16, 2007
Approved - 6/6/07

MEMBERS PRESENT: *Chair:* Kathie Hodge *Deans:* Bob Jensen *Management:* Emilio Perez *Faculty:* Ken Collins, Diana Kyle, Joumana McGowan, Jay Seidel *Classified:* Chrystal Van Beynen, Monica Hagmaier *Associated Students:* Julie Law *Absent:* Jonathan Mayer

HOUSEKEEPING

1. Ken Collins chaired the meeting on behalf of Dr. Kathleen Hodge.
2. Agenda: Approved as presented.
3. Minutes: The minutes of the May 9, 2007 meeting were approved.

NEW BUSINESS

1. Budget Development Committee – 2007-2008 New Funding Proposals: In the absence of Adam O'Connor, Ken Collins represented the Budget Development Committee and led the group in the voting process for the **2007-2008 New Funding Proposals**. A copy of the BDC recommendations was distributed with the agenda. Dr. Collins individually reviewed each funding proposal. Since comments from the college were taken at the previous meeting, Dr. Collins got approval from PAC members that this meeting would be restricted to PAC deliberation. If no discussion was presented, a final vote was determined and recorded. If the BDC recommendation for any proposal was not approved, a motion could be made to modify the recommendation. A final vote on the modification was determined and recorded. A PAC recommendations list will be forwarded to the President. The revised list is attached to these minutes. In addition, Chrystal Van Beynen requested that all funding requests deferred to instructional equipment be reviewed again once the college's instructional equipment allocation was known. As reported at the last PAC meeting, the college's instructional equipment allocation is based on the Governor's budget, which has not yet been finalized.

The following Classified Senate Statement for Personnel Support 2007-2008 New Funding Proposals & BDC Recommendations in support of proposal #8, #12 (2 classified positions), #31, #47, and #52 was submitted:

"In March 2007, the Budget Development Committee and PAC agreed on the 07/08 Budget Proposal forms and instructions for submitting On-Going, One-Time and Institutional Requests. Each proposal asked for a cost analysis, of which personnel costs (broken down) was a line item.

At the May 9th PAC meeting the BDC's recommendation was "all Personnel Items were deferred to the President." What happened? If this isn't the process to ask for additional staffing, then why was personnel included under the Cost Analysis section of the request? As this has been an ongoing issue which has been brought up numerous times at PAC during the last few years, we respectfully request a firm timeline and commitment as to when PAC will discuss classified staffing issues. Some of the personnel needs have been due to past budget cuts and/or program growth and as a result departments, staff and students have suffered. And yet, new positions have been funded over the existing needs of the campus. Additionally, we request an updated Classified Needs List be provided to PAC by the first meeting of the 2007/08 year."

At the conclusion of the voting process, Dr. Hodge thanked PAC for their efforts. She stated that the next step in the process was for her to review the recommendations from PAC. The final list of funded proposals for 2007-2008 will be announced.

Dr. Hodge asked the PAC members to take a moment to reflect on this year's funding proposal procedure and make notes for improvement. A discussion of the procedure will be on the agenda for the next PAC meeting. Dr. Hodge shared her thoughts for consideration in the upcoming process evaluation: (a) the combination of onetime and ongoing requests; (b) clear direction on personnel requests; (c) funding for routine business of a division/department should be questioned; (d) the process for institutionalization should be independent and not included in this process. Dr. Hodge also noted that she recorded the requests for personnel included in this year's proposals: (a) two classified staff in marketing; (b) a co-advisor in Student Affairs; (c) one classified staff for PE; (d) classified staff for the Workforce Center; (e) a Distance Education manager; (f) additional release time for study abroad and (g) additional release time for staff development.

In response to the request for PAC to be involved in the classified needs procedure, Dr. Hodge agreed to place this process on the next PAC meeting agenda. At the request of the faculty, a discussion of the Growth Beyond Extended Day formula will also be placed on the next PAC meeting agenda.

INFORMATIONAL ITEMS/ANNOUNCEMENTS

1. 2007-2008 Meeting Dates: A copy of the **2007-2008 Meeting Dates** was distributed with agenda for informational purposes and is also posted on the website.

MEMBER REPORTS

1. Deans: Bob Jensen reported that the Annual High School Student Art Exhibit opens on Thursday, May 17, 2007 through May 24, 2007 in the Fullerton College Art Gallery, Room 1004.
2. Managers: Emilio Perez reminded everyone that the Fullerton College Police Department will close down Lemon Street between Chapman and Berkeley at 5:00 p.m. on Wednesday, May 23, 2007 for the Fullerton College Commencement ceremony.
3. Faculty: No Report.
4. Classified: Monica Hagmaier reported that nominations for various positions on Classified Senate continue to be accepted.
5. Associated Students: Julie Law reported that the Associated Student's Awards Banquet was held yesterday at the Coyote Hills Country Club and the Cadena/Transfer Center Recognition Ceremony is scheduled for Friday, May 18, 2007. She reminded everyone that the Fullerton College Non-Smoking Procedure takes effect July 1, 2007.

Adjournment: 4:30 p.m.

Patricia Sanchez, Recording Secretary