



President's Advisory Council MINUTES

November 29, 2006

Approved - 12/13/06

MEMBERS PRESENT: *Chair:* Kathie Hodge *Deans:* Bob Jensen *Faculty:* Ken Collins, Diana Kyle, Joumana McGowan, Jay Seidel *Classified:* Chrystal Van Beynen, Monica Hagmaier *Associated Students:* Laura Mata
Absent: Emilio Perez, Jonathan Mayer

HOUSEKEEPING

1. Agenda: Approved as presented.
2. Minutes: The minutes of November 8, 2006 were approved as presented.

NEW BUSINESS

1. Introduction – Bookstore Director: Adam O'Connor introduced Nick Karvia, the new Bookstore Director. Nick comes to Fullerton College after working in the bookstore industry for nine years most recently at Santa Monica College.
2. Master Calendar Review/Task Force: Dr. Hodge reported that it is time to review the Master Calendar process. She recommended that a task force be formed to report on issues which will continue the success of the Master Calendar. It was agreed that a name from the following areas will be forwarded for participation on the committee: Maintenance & Operations, Fine Arts, Student Services, Campus Safety, Physical Education, Student Affairs, and Academic Computing Technology. Andrea Hanstein or Carolyn Whelchel will chair the committee.
3. Marketing for Spring: Dr. Hodge reported that the District has once again allocated \$50,000 for short-term projects to assist with the enrollment enhancement activities for the spring semester. The list will include navigational signs and maps, welcome tents during first week of registration, publication ads, advertising, and more. Andrea Hanstein will maintain a progress report/list of the activities underway.

OLD BUSINESS

1. Budget Development Committee – Growth Beyond Extended Day Allocation: Ken Collins reported that the Faculty Senate has agreed to approve the current Growth Beyond Extended Day Allocations recommended by the Budget Development Committee on a one-time basis. However, they recommend that a new planning process be used for on-going allocations of these and future growth funds. After some discussion, it was agreed that a one-time distribution of funds will be made this semester. The BDC will review other mechanisms for allocating funds and make recommendations to PAC for consideration. Joumana McGowan asked when the BDC will be accepting proposals for on-going funds requests. It was agreed that this process is behind schedule, but that the BDC will give an update on this process at the next PAC meeting.

INFORMATION ITEMS/ANNOUNCEMENTS

1. Sculpture – Artist in Residence: Bob Jensen reported that Fullerton College faculty member Todd Frahm will be featured as the artist in residence beginning February 14, 2007. Todd will be carving an original sculpture as a work in progress. The viewing location has not been determined.
2. Parking: Janet Portolan gave an update on the parking situation for the spring semester. Various parking areas will be re-configured to accommodate parking space losses due to upcoming construction projects. All changes will be communicated via the Master Calendar, website, and campus publications.
3. Interim Dean, Counseling: Jon Morrell announced that Lisa Campbell has been selected as the Interim Dean of Counseling.
4. Interim International Students Program Manager: John Morrell announced that Pillar Ellis has been selected as the Interim International Students Program Manager.

5. Holiday Open House: Dr. Hodge announced that the Holiday Open House will be held on Tuesday, December 5 from 9:00-12:00 noon and Wednesday, December 6 from 3:00-6:00 p.m. in Building 100. The night crew celebration will be on Wednesday, December 6 at 10:00 p.m. in the Staff Dining Room.

MEMBER REPORTS

1. Deans: Bob Jensen reported that the Deans will be discussing strategic planning at next meeting.
2. Managers: Jon Morrell reported that managers had expressed their support for future discussion on the topic of establishing a formula for determining how new classified positions could be assigned to departments if funds became available.
3. Faculty: Joumana McGowan reported that a Joint Senates and Faculty Unions meeting will be held on Thursday, January 11, 2007 at the Anaheim Campus. Topics to be discussed will include the unfunded retiree benefits liability and the compressed calendar process.
4. Classified: Monica Hagmaier reported that selection for the next Employee Recognition Award will take place at the next Classified Senate meeting. A new Classified Newsletter is expected to be completed and distributed by end of December. Chrystal Van Beynen reported that discussion of an FTE formula for development of a classified needs list was discussed at last meeting. An ad hoc committee was formed to review the potential condensed calendar process.
5. Associated Students: Laura Mata reported that the last meeting of the Associated Students was held yesterday. The next meeting is scheduled for January 16, 2007. A copy of the proposal for creation of a partnership for processing I.D. cards between the FC Associated Students and the FC Alumni Association was submitted to Dr. Hodge. Dr. Hodge announced that the students have done a great job of holding night events on campus. She hopes the same continues for the spring semester.
6. Dr. Hodge: Dr. Hodge reported that the Fullerton College 2006 Annual Report was presented to the Board at last night's meeting. A copy of the report will be provided to PAC members at next meeting.

ANNOUNCEMENTS

1. Bob Jensen announced the Jazz Combo Concert will be held tonight at 8:00 p.m. in the Campus Theatre. The Vocal Jazz Concert will be held on Saturday, December 2 at 8:00 p.m. The Holiday Art Sale and Exhibition will begin Monday, December 4 in the FC Art Gallery.
2. Ken Collins announced the first Schlinger Seminar Series will be held on Thursday, November 30 from 12:00-2:00 p.m. in the Wilshire Auditorium.
3. Diane Kyle announced the Future Teachers Seminar was held on Monday, November 27.

Adjournment: 4:15 p.m.

Patricia Sanchez, Recording Secretary