



President's Advisory Council MINUTES

May 7, 2008

Approved

MEMBERS: *Chair:* Kathie Hodge *Deans:* Bob Jensen *Managers:* Emilio Perez *Faculty:* Ken Collins, Susan Nack, Miguel Powers, Jay Seidel *Classified:* Efrain Villanueva *Associated Students:* Ethan Morse, Timothy Gilpatrick
Absent: Jim Book

HOUSEKEEPING

1. Agenda: The agenda was approved with the addition of announcements regarding the May 13 Board meeting and May 9 Softball Game.
2. Minutes: The minutes of the April 30, 2008 meeting were approved as presented.

NEW BUSINESS

1. 2007-2008 Year End Unit Objectives: Dean Bob Jensen presented a summary of year end unit objectives and led a discussion on same. Included in the discussion were the following 2007-2008 college successes:
 - Facilities
 - a. Completion of the College Center
 - b. Continuing construction of the Classroom Office Building
 - c. Upgrading of the Campus Theatre rigging
 - d. Preparation of the Science Village
 - e. Construction of the new Pool
 - f. Infrastructure work and preparation for the move of the Network Operating Center
 - g. Design work on other projects
 - h. Repair of the LLRC dome
 - Instruction
 - a. SLOs – Coordinator appointed, 75% of courses have SLOs, Faculty Senate is working on a proposal for assessment
 - b. Lunch Hour Luminaries
 - c. Staff Development Workshops
 - d. Teacher of the Year – Francis Mummery
 - e. Basic Skills Initiatives
 - f. 17 New Faculty Hired
 - g. One Book One College
 - h. Synchron Eyes
 - Student Services
 - a. Student Success Summits
 - b. Kuder Preference System/Career Research
 - c. Group Counseling
 - d. Parent Nights – one in English and one in Spanish
 - e. High School Counselors Breakfast
 - f. Threat Assessment Team
 - g. Transfer Center Application Preparation Night
 - h. Region 8 CSSO Workshop on Discipline
 - i. Emergency Management Coordination
 - Vocational Education
 - a. Perkins IV Collegewide Advisory Committee

- b. 12 to 15 New Certificates
- c. Paralegal Program Re-certified
- d. VTEA Counselor
- e. CACT SB70/Techow 4U – Printing Technology & Manufacturing Program
- f. Apple Certification Training Center – first in Orange County
- Equipment & Technology
 - a. Vista – labs have installed and is available to students
 - b. ACG Lab Upgrade – Computer graphics
 - c. Automotive Technology installed Automotive Scanners
 - d. Piano Collection – added to the collection
 - e. Voice System – VoIP
 - f. Library Digital Archiving Project
 - g. Institutionalized Turnitin.com
- Activities
 - a. Master Calendar/Event Coordination
 - b. Music Tech Fair
 - c. Pep Band was brought back
 - d. Number of Guest Speakers
 - e. Lennon Bus
 - f. Clothesline Project – domestic violence awareness
 - g. Festivals – Jazz, Theater
 - h. Job Fair – largest ever with 80 employers
 - i. KinderCaminata
 - j. 75th Anniversary of the Geology Club/Library Scrapbook Project
 - k. College Center Opening
 - l. Health Fairs
 - m. Art Gallery
 - n. Science Fridays
 - o. Global Warming Event
 - p. Bienvendios
 - q. Transfer Fair
 - r. Anthropology Club Event
 - s. Many Diversity Events
 - t. Honors Reception – 42 students accepted to UCLA alone
 - u. Free Speech – commonality among all district campuses
- Customer Service
 - a. MyGateway – rolled out; various levels of use
 - b. Electronic Billing for students
 - c. New Websites – PE, Dance, Business, Library
 - d. Laptop Check Out in Library
 - e. Standard and Extended Students Services Hours the first weeks of the semesters
 - f. Information Booths at the beginning of the semesters
 - g. Financial Aid Television
 - h. EOPS CD sent to High Schools
- Shared Governance
 - a. Classified Senate – recognition program, mentoring program, staff development activity, open house
 - b. Faculty Senate – Curriculum Committee, Academic Freedom Policy completed
 - c. Midterm Accreditation Report Completed
 - d. Leadership Retreat
 - e. Planning Emphasis in President's Advisory Council

The President also reported that the Fullerton College 2007-2008 Strategic Plan Update was completed and sent to the district last week. Faculty member Miguel Powers complimented the Deans on the work they put into the Unit Objectives and suggested that we review the process and find ways for others to become involved.

2. 2008-2009 PAC Meeting Dates: The dates presented were approved. Dr. Hodge noted that an extra meeting date in April was scheduled in anticipation of needing to meet to complete the Dynamic Fund process.
3. Summer Business Protocol: While not anticipating the need to conduct critical business during the summer break, Dr. Hodge asked the governance groups how they could be reached if necessary. There could be budget issues that will likely need to be addressed during the summer and fall. The Faculty Senate and Classified Senate Presidents indicated they could be contacted during the summer. The students will have someone on their Executive Board here during the summer. Dr. Hodge reported that, while the community colleges didn't get reductions in January at the same level as did the K-12 and CSUs, the May Revise may result in cuts. We will know more when the May Revise is released May 15, 2008.

OLD BUSINESS

1. CSSO Regional Meeting on Student Discipline: Interim VP Peter Fong reported on this meeting which the college hosted on May 2, 2008. Approximately 57 representatives from area colleges met to share experiences and best practices regarding this topic. Dr. Hodge asked the Faculty Senate if they would consider assisting in hearing appeals for student discipline. Faculty Senate President Ken Collins responded that he would like to check with legal counsel before committing to assist, in the event there is a potential conflict for a faculty member.

INFORMATIONAL ITEMS/ANNOUNCEMENTS

1. Free Speech: PIO Andrea Hanstein reported that the district entities have standardized the process for allowing persons to be on campus relating to their right to free speech. The process has been simplified and is now under the auspices of the Public Information Office and VP of Student Services. For those that didn't know, it was reported that the Free Speech area is between the 100 Building and the College Center by the flagpole.
2. Classified Appreciation Breakfast/Classified of the Year Award: Andrea Hanstein announced that this year's Classified Appreciation Breakfast will be held in the College Center from 8 to 10:30 a.m. on Thursday, May 15.
3. Commencement: Director of Student Activities Darlene Jensen reported that Commencement will be held on Thursday, May 22, at 6 p.m. in the Fullerton High School Stadium. Rehearsal will be at 12 noon and our Commencement Speaker this year is Dr. Terrence Roberts.
4. May 13 Board Meeting:
 - a. ARCC Self Assessment: Dr. Hodge reported that the Fullerton College ARCC Self Assessment will be presented to and discussed by the Board at the May 13 meeting. This was the self-assessment that Institutional Researcher Ken Meehan presented to PAC on February 27, 2008.
 - b. Child Development Center: Dr. Hodge also reported that, at the request of members of the Board, the Child Development Center will be an item for discussion at the May 13 Board meeting. The item will be discussed in an effort to set parameters for the Center's operations.
 - c. Chancellor Appointment: Dr. Ned Doffoney will be appointed by the Board as the district's new Chancellor. Dr. Doffoney will begin his tenure with the district on July 14, 2008.
5. Softball Game: Dean Bob Jensen announced that a softball game between district staff and Fullerton College will take place on Friday, May 9, from 1 to 3 p.m. All are welcome to play or attend to cheer the Fullerton College team on to victory!

MEMBER REPORTS

1. Deans: Dean Jensen reported the Deans were working on a Distance Education Online Training Report, a revision to the Special Admit procedures and forms, the implementation of the VoIP plan and participated in a Leadership Retreat follow up meeting where it was decided the group would continue meeting.
2. Managers: No report.
3. Faculty: Faculty Senate President Ken Collins announced the 2008-2009 officers – Marcus Wilson, Vice President/President-Elect; Jane Troop, Secretary; Miguel Powers, Treasurer; and Jennifer Combs, At-

Large. While normally the Vice President's responsibility it was reported that Miguel Powers would continue to handle elections for the Faculty Senate. Dr. Collins also reported that the Senate is looking at ways to jump start the Program Reviews.

4. Classified: Classified Senate President Efrain Villanueva reported that this would be his last meeting. Elections for new officers will take place May 29 and 30. The positions of President, Vice President, Treasurer and three Senate positions are open.
5. Associated Students: A.S. representative Timothy Gilpatrick announced that due to the resignation of President-Elect Maria Soler (she is transferring to UC Santa Barbara), A.S. voted to move the Vice President-Elect, Rajan Vaidya, to President-Elect and the student in second place for the Vice President position, Jovan Maxwell, will become Vice President-Elect.

Adjournment: 3:30 p.m.

Debra Gerard, Recording Secretary