



President's Advisory Council MINUTES

September 12, 2007

Approved - 9/26/07

MEMBERS PRESENT: *Chair:* Kathie Hodge *Deans:* Bob Jensen *Management:* Emilio Perez *Faculty:* Ken Collins, Susan Nack, Miguel Powers, Jay Seidel *Classified:* Monica Hagmaier, Chrystal Van Beynen *Associated Students:* Eric Barocio, Ethan Morse

HOUSEKEEPING

1. Agenda: Informational Items/Announcements Item 4 – AB 540, Item 5 – Enrollment Process, Item 6 – Hornet Open House.
2. Minutes – The minutes of May 16, 2007 were electronically approved 6/6/07.
3. 2007-2008 Meeting Schedule – A revised **2007-2008 Meeting Scheduled** was distributed with the agenda.
4. In the absence of Monica Hagmaier, Catherine Parks sat in as a classified representative.

NEW BUSINESS

1. New Manager Introductions: Dr. Hodge introduced newly appointed campus managers. Introduced were Larry Buckley, Vice President of Instruction, Peter Fong, Interim Vice President of Student Services, Mark Greenhalgh, Interim Dean of Math and Computer Science, Carlene Gibson, Interim Dean of Student Support Services, Albert Abutin, Registrar, Darlene Jensen, Interim Dean of Admissions & Records, Pilar Ellis, Director of International Student Center, and Lisa Campbell, Dean of Counseling.
2. Planning Documents: Dr. Hodge reported that the 2007-2008 Fullerton College Planning Documents is a collection of documents with information on the college's goals and objectives, the District Strategic Plan, and other information related to the college's planning process. A set of books were distributed at Convocation but additional books are currently being produced through District production. As soon as the books are available they will be distributed campus-wide. Dr. Hodge encouraged suggestions for additions to next year's book be submitted to her office or Andrea Hanstein.
3. Smoking Committee: Andrea Hanstein reported on the various initiatives taking place throughout campus to bring awareness about our new smoke-free campus. The current Non-Smoking Committee process is to help build awareness and work towards a full implementation schedule some time next year. Members of the Non-Smoking Committee include Andrea Hanstein, Bob Jensen, Emilio Perez, Regina Daxon, and Behnoosh Armani. Chris Kiger and Deanna Farsakh from Health Services reported on the free quit smoking classes being offered on Wednesdays from 3:00-4:00 pm in Room 523 SEM. Private one-on-one sessions are also available. Information on these services is outlined in their **Fullerton College, A Smoke-Free Campus!** handout. Anyone interested in the Fullerton College, A Smoke-Free Campus logo should contact Andrea Hanstein.
4. Budget Development Committee – Budget Update: Adam O'Connor reported that the governor signed the budget three weeks ago. The information that has been reported so far indicates a 4.53% COLA allocation and 2% expected growth. State-wide growth is set at .871% and District growth at 1.25%. No details are currently available on one-time allocations or Instructional Equipment. Lottery Funds are currently estimated at \$374,000. Dr. Hodge reported that an additional 5.92% COLA and growth allocation will be distributed to all divisions. Ken Collins requested that discussion of a Growth Beyond Extended Day formula continue to be on the PAC agenda. It was agreed that the Budget Development Committee will pursue that discussion and bring any recommendations to PAC.

OLD BUSINESS

1. Classified Needs Procedure Taskforce: In response to the request that discussion should continue regarding the classified needs procedure, Dr. Hodge reported that the Deans have begun work on an updated Classified Needs List. The updated list will serve as a starting point for future discussions. Dr.

Hodge reported that there are no expectations for funding of new classified positions this year. Regarding last year's allocations, four positions have been filled with custodial staff in anticipation of the new buildings. No decisions have been made regarding the remaining two positions.

INFORMATIONAL ITEMS

1. Enrollment Report: Vice President Larry Buckley reported on the **Fall 2007 Enrollment Projections**. The Fall 2007 registration count shows a 5.38% or 1,081 student increase from last year. The Enrollment Management System predicts a 4.90% increase in FTES at the end of the academic year. A more detailed account of estimated numbers and predictions are outlined in his handout.
2. Faculty Senate Report: Faculty Senate President Ken Collins reported that a Focus the Nation Teach-In regarding global warming is scheduled for Thursday, January 31, 2008. An ad hoc committee has been established and representatives from other constituent groups are welcomed. Ken reported that new course proposals recently submitted may not be approved for Fall 2008. The reason for this delay is due to a pending issue regarding approval of course submissions for Board approval without the campus President's signature. The issue was brought about when courses which included a request for reduction in class sizes was submitted to the Board for approval by the Physical Education department. The courses were submitted to the Board without Dr. Hodge's signature of approval. The Board decided to table this item until they decide whether it is acceptable for them to approve course submissions without the President's signature. Further discussion will continue at a future Board meeting and until a resolution is met there could be a delay with recently submitted course proposals not signed by the College President.
3. MyGateway: Andrea Hanstein reported on the upcoming November launch of the new district-wide portal, MyGateway. MyGateway will serve as a communication vehicle for faculty, students, and staff. Some of the features available to faculty will be the capability to customize course web pages, post class notes, and assignments for student accessibility. Training classes are currently underway for both faculty and staff. To register for classes contact the Staff Development office or Bob Hughes at District IT. Additional information is outlined in her handout **MyGateway Coming Soon!** and the **memo from Bob Hughes** attached with the agenda.
4. AB540: Bob Miranda gave an overview of AB540 – Dream Act. Bob reported that several students at Fullerton College fall under the provisions of AB540 and therefore do not qualify for financial aid assistance. To help alleviate some of their financial burden a scholarship has been set up through the Fullerton College Foundation office. Anyone interested in contributing to the scholarship may do so by contacting the FC Foundation office. Further information on the scholarship will be forwarded campus-wide at a later date.
5. Enrollment Process: Interim Vice President Peter Fong reported that effective this semester students not officially registered in a class will no longer be added to class rosters after the class has concluded. He noted the personal liability to both the faculty and the college if a non-registered student were injured in the classroom.
6. Hornet Open House: Jay Seidel reported that the annual Meet the Hornet Open House will be held on Thursday, September 13, 2007 from 8:00 am – 12:00 noon in Room 512.

MEMBER REPORTS

1. Deans: Bob Jensen shared his optimism for a successful academic year due to the fact that ten of the thirteen Deans and two of the three Vice Presidents have in recent years been selected to their positions by Dr. Hodge.
2. Managers: Emilio Perez reported his **PAC Meeting Managers Update 9/12/07**. The report indicated that all Student Services offices provided extended business hours during the first two weeks of school. Diane Montano, Manager of the Child Care Center was appointed to a two year term on the Orange County Child Care and Development Planning Council. Fullerton College EOPS has earned the title of Region 8 EOPS School of the Year. Dr. Hodge reported that Cecilia Alvarado, Manager of EOPS and several members of her staff did an excellent job in presenting an outlook of EOPS accomplishments at last night's Board meeting.
3. Faculty: Included above in Faculty Senate Report.
4. Classified: Chrystal Van Beynen reported that the new classified representatives for PAC will be announced at the next CSEA general meeting. The Workforce Center Job Fair is scheduled for Wednesday, October 10, 2007 from 10:00 am – 2:00 pm in the Quad.

5. Associated Students: Associated Student President Ethan Morse reported that the A.S. governing body has not reached quorum. New Officer elections are scheduled for Wednesday, September 19, 2007 in the Quad.

ANNOUNCEMENTS

1. Bob Jensen announced that the art exhibit, *Go Figure*, is currently on display in the Fullerton College Art Gallery, Room 1004 through September 25, 2007.
2. Dr. Hodge announced that the hand sculpture located in the sculpture garden is currently being restored and will be back on display soon.
3. Bob Miranda announced that Bienvenidos, A Celebration of Hispanic Heritage Month, and the 4th Annual Student Success Orientation is being held tomorrow, September 13, 2007 from 11:30 am – 2:00 pm in the Wilshire Auditorium.

Adjournment: 3:40 p.m.

Patricia Sanchez, Recording Secretary