



President's Advisory Council MINUTES

October 24, 2007

Approved - 11/14/07

MEMBERS PRESENT: *Chair:* Kathie Hodge *Deans:* Bob Jensen *Management:* Emilio Perez *Faculty:* Ken Collins, Susan Nack, Miguel Powers, Jay Seidel *Classified:* Jim Book *Associated Students:* Eric Barocio, Ethan Morse *Absent:* Efrain Villanueva

HOUSEKEEPING

1. Note: Dr. Hodge asked Dr. Ken Collins to chair the meeting, as she was expecting a phone call and might be pulled out of the meeting.
2. Agenda: The following items were added to the agenda: New Business Item 3 – PAC Organization, Item 4 – College Goals.
3. Minutes: The minutes of the October 10, 2007 meeting were approved.

NEW BUSINESS

1. Update: Deferred Maintenance: Dr. Janet Portolan provided an update on the college's scheduled maintenance program. Each year the college submits maintenance projects which would qualify for state funding. If State funding is awarded, it enables the college to make its own maintenance budget go further. All scheduled maintenance projects are included in the ***Scheduled Maintenance Summary Status October 2007, the 2007/2008 Scheduled Maintenance & Special Repairs Program, and the Fullerton College Maintenance Needs 2007/08***, which was distributed at the meeting. The scheduled maintenance program is reviewed annually to ensure that all critical needs are met.
2. Update: College Center / Classroom Office Building: Dr. Janet Portolan reported that completion of all access points into the new College Center should be completed by the first of November. A pre-move meeting is scheduled during the first week of November, along with the installation of phones, equipment, games for the Student Center, and preparation of the Food Service area. At this meeting it will be determined if the occupants of the building will move in as scheduled on Wednesday, November 14, 2007. If the building remains on schedule, it will be open for business on Monday, November 19, 2007. Dr. Portolan also reported that the Classroom Office Building remains on schedule for completion by the end of spring 2008. Classes are scheduled to be held in the building fall 2008.
3. PAC Organization: Professor Miguel Powers requested that PAC deal with planning issues. It was suggested that PAC address planning issues on the first meeting of the month and college business issues on the second meeting of the month. This suggestion was approved and PAC agreed that the November 14 meeting will be dedicated to a planning discussion. All PAC members were asked to bring their copy of the 2007-2008 Planning Documents to the next meeting.
4. College Goals: On behalf of the Budget Development Committee, Professor Miguel Powers requested that PAC consider carrying over the 2007-2008 goals to 2008-2009. This would allow for the Dynamic Fund process to proceed without having to wait for approved goals. After discussion, it was agreed that those interested in this suggestion should make a proposal which can be discussed at the next planning meeting for PAC.

INFORMATIONAL ITEMS

1. Student Learning Outcomes: Dr. Larry Buckley distributed a status report on the completion of course Student Learning Outcomes (SLOs). Discussion resulted in an understanding that the document did not include all completed SLOs. The college goal is to have all SLOs completed at the end of the fall semester. The spring 2008 semester will be dedicated to assessment component of the SLO process.

2. Fulltime Faculty Hire List: Dr. Larry Buckley distributed a copy of the **Faculty Vacancy Recommendations** that the Deans prepared. Dr. Hodge requested that vacancy #15 read Counselor - VTEA. Dr. Ken Collins reported that the Faculty Senate Allocation Committee would be meeting on October 25 to review the recommended list. The Senate's comments will be forwarded to the Deans for their review.
3. Accreditation: Dean Ann Hovey reported that she will be meeting with Dr. Janet Portolan and Dr. Sean Chamberlin on Friday, October 26, to discuss the preparation of the Accreditation Mid-Term Report. It is their intention to draft a survey to be distributed to all constituent groups to solicit evidence of progress on the recommendations identified in the Accreditation Visit Report. A handout outlining the **Accreditation Timeline** for completion of the Mid-term Report was distributed for informational purposes.

MEMBER REPORTS

1. Deans: Dean Bob Jensen reported that the Deans are working on the summer schedule and on identifying groups to be included in the initial launch of the district portal – MyGateway.
2. Managers: Campus Safety Director Emilio Perez distributed a copy of the **Fullerton College Evacuation Areas** map. He encouraged all to become familiar with this information and share the information with others so we are prepared in the event the college community would have to respond to a natural disaster, such as the recent fires. He then shared with PAC, the **No Skateboarding signs** that will be posted throughout the campus. Finally, Mr. Perez distributed a **PAC Meeting Managers Update 10/24/07**. The report included information on upcoming registration dates for Admissions and Records and upcoming events for the International Students Center, Student Affairs, and Cadena/Transfer Center. A copy of the flier for the Associated Students and Inter-Club Council **Halloween Contests for Cash \$\$** and **"Vegas" Homecoming** events was distributed for informational purposes.
3. Faculty: Dr. Ken Collins reported that he and other members of the faculty will be attending the State Academic Senate Plenary Session to be held on November 1 and 2. He announced that accreditation training is scheduled for January and anyone interested in attending should contact him.
4. Classified: No Report.
5. Associated Students: A.S. President Ethan Morse announced that the Associated Students & Inter-Club Council's Vegas-themed Homecoming event is scheduled for Tuesday, November 1, 2007 in the Quad. A Pep Rally will be held during the approved College Hour from 12:00 noon – 1:00 pm. The Associated Students are currently holding a chocolate candy fundraiser. To help bring awareness about the challenges in international communities, all proceeds from the sale of the candy will be donated to the World Food Program who assists in feeding the needy in Africa. The Fullerton College Alumni Association is holding a silent film screening of "Steamboat Bill" in the Wilshire Auditorium on Friday, October 26, 2007.

ANNOUNCEMENTS

1. Dean Bob Jensen announced that Jazz Bands will be performing Thursday, October 25, 2007 in the Campus Theatre at 8:00 pm; a Choir Festival will be held on Friday, October 26, 2007 at the 1st Baptist Church in Santa Ana; the Vocal Jazz Ensemble will be performing on Saturday, October 27, 2007 in the Campus Theatre at 8:00 pm; and the Community Band will be performing an Autumn Serenade on Sunday, October 28 in the Campus Theatre at 3:00 pm.
2. Dean Sue Beers announced the college football season schedule will be affected by the recent California fires. It is not yet determined how it will affect the Fullerton College schedule.

Adjournment: 3:20 p.m.

Patricia Sanchez, Recording Secretary