



President's Advisory Council MINUTES

February 27, 2008

Approved - 3/12/08

MEMBERS PRESENT: *Chair:* Kathie Hodge *Deans:* Bob Jensen *Management:* Emilio Perez *Faculty:* Ken Collins, Susan Nack, Miguel Powers *Classified:* Jim Book, Efrain Villanueva *Associated Students:* Ethan Morse
Absent: Jay Seidel, Timothy Gilpatrick

HOUSEKEEPING

1. Agenda: Approved as presented.
2. Minutes: The minutes of the December 12, 2007 meeting were approved as presented.

PLANNING

1. District Strategic Plan – DPC Direction: Dr. Hodge reported that the District is requesting all entities prepare an evaluation of 2007-2008 activities relating to the NOCCCD District-wide Strategic Plan. A template has been created to assist the campuses in providing their input. This evaluation is due to the District in May.
2. Accreditation Midterm Report: Vice President Janet Portolan reported that the Accreditation Midterm Report has been completed taking into account the feedback provided from the campus community. The report will be submitted to the Board for their review on March 11, 2008 and sent to the Accrediting Commission by the March 15 deadline. A final copy of the **Accreditation Midterm Report** was distributed for informational purposes.
3. Additional PAC Meeting in April: It was agreed to add an additional PAC meeting on Wednesday, April 30, to complete the Dynamic Fund process. Dr. Hodge requested that the Budget Development Committee (BDC) prepare “what if” scenarios for 2008-2009 in the event budget cuts are required. While not required at this time, it is important that the college be thinking about this and ready to respond if necessary. These scenarios will be presented at the April 30, 2008 meeting.

PLANNING – OLD BUSINESS:

1. 2008-2009 Unit Objectives – Dean’s Update: Dean Bob Jensen presented highlights of the 2008-2009 Unit Objectives prepared by the Divisions. A hardcopy of the **Fullerton College 2008-2009 Unit Objectives** was distributed and should be shared with all constituents. Discussion about the importance of faculty participation in the development of these objectives took place and it was agreed that in the future their involvement will continue to be encouraged. It was also suggested that Program Review and SLOs be tied in to future planning.

INFORMATIONAL ITEMS / ANNOUNCEMENTS

1. IPEDS Data Feedback Report: Director of Institutional Research Ken Meehan reviewed and interpreted the data contained in the **Fullerton College IPEDS Data Feedback Report 2007**. A copy of the report was distributed for informational purposes.
2. Program Review Narratives – Status: Director of Institutional Research Ken Meehan gave an update on the status of Program Review. Dr. Meehan is distributing data sheets to all divisions and will be meeting with the Deans to review the information and prepare a narrative executive summary.
3. AARC Self-Assessment: Director of Institutional Research Ken Meehan reviewed the **2008 AARC Self-Assessment** report that will be submitted to the State Chancellor’s office as part of the accountability reporting for community colleges. A copy of the report was submitted with the agenda.
4. Growth Beyond Extended Day: Dr. Miguel Powers inquired about the status of the Growth Beyond Extended Day proposal which was presented by the Budget Development Committee (BDC) at the February 13, 2008 meeting. Dr. Hodge advised that 65% of the funds will be distributed as recommended, 10% of the funds will remain in reserve as recommended and 25% of the new money will

be allocated by the Vice Presidents instead of the Deans. Dr. Powers reiterated the rationale as to why the BDC recommended that the Deans allocate the 25% of new money.

MEMBER REPORTS

1. Deans: No Report.
2. Managers: Director of Campus Safety Emilio Perez distributed a ***PAC Meeting Managers Update 2/27/08***. The report included information from Admissions and Records regarding the upcoming CA Community College Student Affairs Association (CCCSAA) workshop to be held on March 13, 2008, announcement that Health Services was awarded a renewal of its High Risk Drinking Prevention Grant for \$72,500 and the Cadena Transfer Center provided information on the upcoming university admissions procedures and deadlines.
3. Faculty: Faculty Senate President Ken Collins reported that the first faculty newsletter was produced and distributed this week. The newsletter will provide information to faculty on various topics of interest. The Faculty Senate has established a Student Learning Outcomes Committee to be chaired by Danielle Fouquette. The committee will focus on establishing SLO timelines and reviewing model SLO assessments and report back to the Senate.
4. Classified: Classified Senate President Efrain Villanueva reported that the One Book, One College committee has selected the top five books for consideration and voting will take place from February 28 through March 14, at various voting locations. He reported that several members of the Classified Senate executive board and senators attended an Ed Fund workshop on February 20, 2008. The workshop provided information on effective communication skills. Nominations for the Classified Employee Recognition award are currently being accepted.
5. Associated Students: Associated Student President Ethan Morse reported that student Eiko Tsukamoto was elected to the Phi Theta Kappa All USA Academic 1st Team. Ethan will soon be sending meeting notices to the Smoking Policy Enforcement Committee members to continue its work on the Fullerton College Non-Smoking Policy. The Men's Basketball team will be playing in the Southern California Regionals this Saturday, March 1, 2008 at 7:30 p.m. The Lady Hornets will be hosting San Bernardino Valley this Friday, February 29, 2008. Club Rush is scheduled for February 28, 2008 from 9:00am-2:00pm in the Quad. Ethan asked for clarification of Sodexo's Right of Refusal policy. Adam O'Connor will provide this information to Ethan.

ANNOUNCEMENTS

1. Dean Bob Jensen announced that the theatre production of *Pippin* will begin this Thursday, February 28, 2008. The High School Theatre Festival is scheduled for next Friday and Saturday, March 7 and 8, 2008. The Art Gallery will be featuring works from the Artist in Residence, Philip Cornelius beginning March 11 and continuing through April 10, 2008.

Adjournment: 3:45 p.m.

Patricia Sanchez, Recording Secretary