



President's Advisory Council MINUTES

February 24, 2010
Approved March 10, 2010

MEMBERS: *Chair:* Sam Schauerman *Deans:* Bob Jensen *Managers:* Chris Kiger *Faculty:* Marcus Wilson, Ken Collins, Sean Chamberlin, Jay Seidel *Classified:* Ericka Adakai, Beverly Pipkin *Associated Students:* Peter Cornett, Brandon Collins *Absent:*

HOUSEKEEPING

1. **Agenda:** The agenda was accepted with the addition of an item in New Business – AARC Self Assessment and an item in Informational Items – April 21 Meeting.
2. **Minutes:** The minutes were approved with a minor correction.

OLD BUSINESS

1. **Proposed Change for Campus Smoking Policy:** The proposed change to the Campus Smoking Policy was approved by PAC with a vote of 8-yes and 2-no. The Smoking Policy now reads: "Fullerton College is a smoke-free campus with the provision of designated smoking areas on the outskirts of campus." Dr. Schauerman asked all to submit to his office their thoughts about designated smoking areas on the outskirts of campus.
2. **BDC Recommendation on Vehicle Replacements:** PAC endorsed the recommendation of the Budget Development Committee to purchase two new motor pool vans and three electric club cars.

NEW BUSINESS

1. **Mission Statement, Vision and Core Values Affirmation:** After review by the constituent groups, it was suggested that a review of the Mission Statement might be in order. Dean Bob Jensen was asked to present a plan to PAC as to how this revision would be accomplished.
2. **Program Review:** Dean Bob Jensen presented an update on the progress of this year's Program Reviews. Dean Jensen stated that the goal is to "connect the dots" between SLOs – Program Review – Planning and Budgeting. He stated that much is being done this year: a new planning calendar was adopted, work on SLO Assessments began, the college is participating in an update to the Educational Master Plan, is writing its self-study for reaffirmation of accreditation and is returning to faculty driven Program Reviews. Dean Jensen stated that Program Review is the primary responsibility of the faculty and an evaluation of how we are doing and how student learning can be improved. This year all departments conducted program reviews. A proposal will be presented to PAC at the March 10 meeting on how the program reviews could be reviewed.

Discussion about the program review process followed the presentation. It was stated that it is important that program review be taken into consideration in the planning and budget process. In addition, a response to the faculty to each year's review would be helpful. All agreed that student learning and achievement were the primary focus areas of program review. It was suggested that equity should also be addressed in program review. The challenge is to not look at issues in isolation and relate them to long term planning.

3. **Basic Skills Student Success Steering Committee:** Faculty Senate President Marcus Wilson presented the Basic Skills Student Success Steering Committee purpose and membership. He noted that this committee reported to both PAC and the Faculty Senate. This committee was unanimously endorsed by PAC representatives.
4. **ARCC Self Assessment:** Institutional Researcher Ken Meehan presented the Fullerton College Self Assessment that accompanies the data included in the Accountability Report for Community Colleges presented each year to the State Legislature. The self assessment summarizes in narrative form the data collected in this report. The self assessment was unanimously endorsed by PAC representatives.

COMMITTEE REPORTS/INFORMATIONAL ITEMS

1. **Accreditation Update:** Accreditation Self-Study Chair Sean Chamberlin reported that Town Hall meetings to discuss elements of the self-study would be held on March 3 (Standards I and IIA); March 9 (Standards IIB & C); March 17 (Standard III) and March 23 (Standard IV). The entire college community is invited to attend these meetings and provide input into the self-study. During April, the self-study will be finalized for presentation to the Board on May 11. During the summer work will be done to refine the self-study for final review by the college in fall 2010.
2. **Budget Development Committee:** Budget Director Adam O'Connor reported that the Budget Development Committee is reviewing the district-wide budget assumptions presented to DPC. Highlights for consideration include: the district has 4100 FTES for which it is not being funded and there is currently a \$4 million deficit in the current draft of the 2010-2011 budget. DPC will be discussing a \$5 million, \$10 million and \$15 million reduction plan. It is anticipated that the college will be given an amount to reduce its budget once the district determines its total amount. An inquiry was made about why the college was over budget in the extended day budget and Mr. O'Connor reported that he was currently looking into this. It was announced that a summer session would be held this year.
3. **Banner Steering Committee:** Interim Dean Albert Abutin reported that Cypress College was implementing a wait list for summer and the Faculty Senate would be looking at whether or not Fullerton College would like to do the same. Faculty Senate President Marcus Wilson reported that this was a topic of discussion for the next Faculty Senate Meeting on March 4.
4. **April 21 PAC Meeting:** PAC members were asked if they wished to keep the extra meeting scheduled on April 21. Historically this meeting was calendared to complete the Dynamic Fund process. The Budget Development Committee has recommended that there be no Dynamic Fund process this year. It was agreed to hold the meeting on the schedule at this time.

MEMBER REPORTS

1. **Deans:** No report
2. **Managers:** No report.
3. **Faculty:** Faculty Senate President Marcus Wilson reported that the Faculty Senate elected their new officers which were: President-Elect – Dr. Sean Chamberlin; Treasurer – Dr. Sam Foster; and Secretary – Jane Troop. Further, Dr. Wilson reported that all Division Deans were asked to allow time on their division meeting agendas for the Senators to report on Faculty Senate meetings. Dr. Wilson stated that the faculty would like to have a voice on how the extended day budgets are allocated. At the last Board meeting three faculty spoke to the Board on how the budget affects the classroom. There will be faculty speaking at future Board meetings.
4. **Classified:** Classified Senate President Ericka Adakai reported that this time of the year is a busy one for the Classified Senate and asked for continued support of the Senators who are involved in spring activities. She expressed appreciation to all for their support of Classified Senate.
5. **Associated Students:** Associated Students President Peter Cornett reported that A.S. was sponsoring a Blood Drive on March 3 and 4 and that the students were participating in the March 4 rally in the Sculpture Garden coordinated by the United Faculty. Mr. Cornett also reported that the students will be voting for a new Associated Students Constitution.
6. **Announcements:** Dean Bob Jensen announced that "Rent" will open in the Campus Theatre on March 4, the High School Theatre Festival will be held March 12 and 13, the Artist in Residence Program will feature a Chinese artist in March and the Jazz Festival will be held March 26 and 27.

Adjournment: 3:50 p.m.

Debra Gerard, Recording Secretary