



President's Advisory Council MINUTES

April 28, 2010
Approved May 12, 2010

MEMBERS: *Chair:* Sam Schauerman *Deans:* Bob Jensen *Managers:* Chris Kiger *Faculty:* Marcus Wilson, Ken Collins, Sean Chamberlin, Jay Seidel *Classified:* Ericka Adakai, Beverly Pipkin *Associated Students:* Brandon Collins, Peter Cornett

HOUSEKEEPING

1. **Agenda:** The agenda was approved as presented.
2. **Minutes:** The minutes were approved with a minor correction.

OLD BUSINESS

1. **Staff Development Goals & Objectives:** Staff Development Coordinator Alix Plum-Widner led a discussion about the 2009-2011 Staff Development Goals and Objectives that were distributed at the April 14 meeting. Feedback from the constituent groups included: (1) areas where possible should be enhanced with ways to incorporate the goals of the Student Equity Plan, (2) additions should be made relating to the area of technology, specifically to support education on how to provide better online teaching by taking advantage of the college's own resources/experts; (3) the district goals should be put at the end of each section to highlight the staff development objectives. The goals and objectives will be revised to address the feedback received and distributed.
2. **Accreditation Self-Study:** Accreditation Self-Study Faculty Chair Sean Chamberlin reported that feedback has been received on the self-study abstract distributed at the last meeting and changes will be made accordingly. The Self-Study will be finalized and presented to the Board of Trustees at the May 11 Board Meeting. PAC members endorsed the Self-Study to be taken to the Board with a vote of 9-endorsed; 0-opposed and 1-absention.
3. **Institutional SLOs:** Vice President Toni DuBois led a discussion on the Institutional SLOs that were distributed at the April 14 meeting. It was suggested that "Physical Fitness" be added to the "Personal Responsibility and Professional Development" outcome. It was also suggested that the SLOs should insure disabled students are accommodated. PAC members endorsed the Institutional SLOs with a vote of 9-endorsed; 0-opposed and 1-absention.

NEW BUSINESS

1. **Goals & Objectives – Year End Review:** Dean Bob Jensen presented a year end report from the Deans on the 2009-2010 Fullerton College Unit Objectives that was distributed with the agenda. Dean Jensen encouraged everyone to read the report to obtain an awareness of what is happening in every area of the college. A compilation of "Success Stories" for the 2009-2010 was distributed at the meeting. Dean Jensen solicited from PAC members their ideas of the successes for the 2009-2010 academic year. Any updates to these should be sent to PIO Andrea Hanstein, who will prepare the document for distribution to the Board of Trustees. These included, but are not limited to:
 - a. Eva Hampton – story of success of an EOPS student
 - b. Honors Convocation – 500 students participating in the Honors Program
 - c. Budget Cuts – the response from the entire college community to assist students despite cuts
 - d. Construction Program – transformation of the campus
 - e. Generosity of Faculty – taking additional students in their classes
 - f. Increased Communication to the Student Body – an effort of the Associated Students this year
 - g. Construction Program – building the baseball storage unit
 - h. Project GPS² – has done a lot for science and math students
 - i. Strategic Conversation – hosted by FC and most well attended of all conversations

- j. Administration – listen to students; allows students to have input; support students
- k. Student Services Staff Development Day – great way to develop sense of team
- l. Women's Basketball Team – went to State finals
- m. UMOJA – decision to institutionalize
- n. Dream Team – scholarships for AB540 students
- o. Smart Start Saturday – make students feel comfortable with college before classes begin
- p. High School Senior/Family Night – record number attended
- q. Athletic Hall of Fame – also re-dedication of Sherbeck Field
- r. Football Team – went to semi-finals and record number received transfer scholarships
- s. Tim Wise – presentation by major voice relating to diversity
- t. Student Advocacy and Support – more participation and achievement
- u. Outreach Events for High School Students – Jazz Festival, Theater Festival, etc.
- v. Teen Moms – hosted tour of college for students from continuation schools
- w. Osher Scholarship – donations to Foundation to assist College
- x. Academic Support Center – athlete instructional support program

COMMITTEE REPORTS/INFORMATIONAL ITEMS

1. **Accreditation Update:** Accreditation Self-Study Chair Sean Chamberlin reported that the draft of the Self-Study will be provided to the Board at the May 11, 2010 Board meeting. During the summer the Self-Study will be revised to address any comments from the Trustees, as well as from the campus community.
2. **Budget Development Committee:** Budget Director Adam O'Connor distributed various scenarios for addressing the budget shortfall that is anticipated to occur in 2011-2012. These budget scenarios were presented at the April 26 DPC meeting. It was reiterated that these were scenarios and no decision has been made to go forward on any of them, as many require discussion with the unions before being implemented. Mr. O'Connor also reported that the May Revise may require adjustments in the 2010-2011 budget. To have coordination on campus and provide information to the President so requests could be supported Foundation meetings, two mechanisms of how funding requests would be made from the Fullerton College Foundation were discussed – those requests less than \$1,000 and requests for more than \$1,500. In order to insure that the entire college community be afforded the opportunity to receive support from the Foundation, a Funding Request form was distributed for PAC review. This form would be used for requests less than \$1,000 and processed two times a year. During the discussion it was stated that the current endowments of the Foundation are not changed by use of these mechanisms and any money donated to the Foundation out of this process for a specific event or purpose would be outside the two mechanisms discussed at the meeting. Concern was expressed that this process may not allow for funding needs that come up outside the timeline and that the \$1,000 threshold may be too low. To provide guidelines to the Foundation in the distribution of funds to the college, proposed Fundraising Priorities were presented for PAC consideration. After discussion of the Fundraising Priorities proposed by BDC, it was agreed that BDC would refine them for presentation at the May 12 PAC meeting.
3. **Banner Steering Committee:** No report.
4. **Educational Master Plan Committee:** No report.
5. **Strategic Plan Update:** As an informational item, PAC representatives received a copy of the Fullerton College input to the District Strategic Plan Update for 2009-2011. Evaluations of 2009-2010 strategies and strategies for 2010-2011 were included in the update.

MEMBER REPORTS/ANNOUNCEMENTS

1. **Deans:** No report.
2. **Managers:** Manager Chris Kiger made a number of announcements of upcoming campus activities.
3. **Faculty:** Faculty Senate President Marcus Wilson presented Vice President Janet Portolan with the Administrator of the Year award.
4. **Classified:** Classified Senate President Ericka Adakai announced that the Classified Open House would be held on April 29 and during that event the Classified Professional for the spring semester would be announced.
5. **Associated Students:** Associated Students President Peter Cornett reported that there was a record turnout for the A.S. elections that were held April 20-22. The students passed a new constitution and

they are working to address the concerns raised by the Administration on implementing the new constitution.

6. **Announcements:** One Book One College author will be presenting the evening of April 18; Centennial Steering Committee will be held May 3 from 2-3:30 p.m. in Room 229; Women's Softball are participating in the SoCal playoffs May 1 and 2; the Campus Diversity Forum was a success and the Festival of Diversity will take place on April 29.

Adjournment: 3:45 p.m.

Debra Gerard, Recording Secretary