



# President's Advisory Council MINUTES

May 12, 2010  
Approved by members via email  
May 14, 2010

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**MEMBERS:** *Chair:* Sam Schauerman *Deans:* Bob Jensen *Managers:* Chris Kiger *Faculty:* Marcus Wilson, Ken Collins, Sean Chamberlin *Classified:* Ericka Adakai, Beverly Pipkin *Associated Students:* Brandon Collins, Peter Cornett *Absent:* Jay Seidel

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## HOUSEKEEPING

1. **Agenda:** The agenda was approved as presented.
2. **Minutes:** The minutes were approved as presented.

## OLD BUSINESS

1. **Smoke Free Campus:** In response to the recommendation from PAC to change the smoke free campus policy to a policy with designated smoking areas, Dr. Schauerman announced that the smoke free campus policy instituted in July 2007 will remain in force. This decision was made as a result of the input received subsequent to the recommendation being sent to the President. In addition to the feedback received from across the campus, student surveys supported maintaining the college's existing smoke free policy. Dr. Schauerman stated that he has accepted the proposal on education and enforcement presented by the Smoking Enforcement Subcommittee that was included with the agenda package and has asked the college administration to see that this proposal is instituted.

## NEW BUSINESS

1. **Diversity Forum Recap:** Diversity Committee Chair Lily Espinoza presented an overview of the Diversity Forum held on April 27, 2010. The agenda, data provided to the participants and strengths and weaknesses identified during the forum were distributed. Ms. Espinoza then provided an overview of the forum discussion. The goals of the forum were (1) to define diversity and (2) for all to have an understanding of what diversity means at Fullerton College. Ms. Espinoza shared with the group that key elements of diversity were inclusion, equity and respect. The results of the discussion during the Forum will guide the goals and activities of the Diversity Committee for 2010-2011. The Diversity Committee will consider the issues the college has with respect to diversity and recommend where resources should be directed to address them. All were invited to attend Diversity Committee meetings which are held on the third Wednesday of the month during the academic year from 1:30 to 3:00 p.m. Ms. Espinoza invited comments on the material distributed or the discussion at the meeting and asked that they be sent to her.
2. **Review of Planning Calendar:** Dean Bob Jensen solicited feedback on how well the SLOA/Program Review/Planning Calendar that was piloted this academic year worked for all. After discussion it was decided to merge the current Budget and Planning Calendar with the SLOA/Program Review/Planning Calendar used this year. The merged calendar will be reviewed by President's Staff and presented at the first PAC meeting in fall 2010.

## COMMITTEE REPORTS/INFORMATIONAL ITEMS

1. **Accreditation Update:** Accreditation Self-Study Chair Sean Chamberlin reported that the draft of the Self-Study was presented to the Board at the May 11, 2010 Board meeting. All PAC representatives received a copy of the draft and are encouraged to read it and provide input to Dr. Chamberlin. During the summer the Self-Study will be revised to address any comments from the Trustees and the campus community.
2. **Budget Development Committee:** Budget Director Adam O'Connor reported that BDC recommended funding the ongoing items previously funded by the Dynamic Fund and one year of funding for the Distance Education Special Projects Manager. These recommendations were endorsed by PAC. The

funding request procedure, request for funding form and the fundraising priorities as revised by the BDC were distributed at the meeting. After review and discussion, they were endorsed by PAC and these dates will be incorporated into the Planning and Budget Calendar.

3. **Banner Steering Committee:** Dean Bob Jensen and Dean Albert Abutin provided a brief update on issues being addressed by the Banner Steering Committee. Dean Bob Miranda also provided an update on issues relating to financial aid.
4. **Educational Master Plan Committee:** Vice President Janet Portolan reported that the Educational Master Plan Initiatives included in the agenda packet were approved by the Campus Educational Master Plan Committee at its meeting on May 4, 2010. Dr. Portolan also presented a preliminary option development that was discussed at the May 4 meeting. This option development will be worked on by the architects over the summer and brought to the Campus Educational Master Plan Committee in the fall. The final plan is scheduled to be presented to the Board in November.
5. **2010-2011 PAC Meeting Schedule:** Dr. Sam Schauerma n noted that the 2010-2011 PAC Meeting schedule was included with the agenda package.

#### MEMBER REPORTS/ANNOUNCEMENTS

1. **Deans:** Dean Bob Jensen introduced Dean Lisa Campbell, who will be serving as the Deans' representative to PAC beginning in the 2010-2011 academic year. Since this would be their last PAC meeting, Dr. Schauerma n thanked Dean Bob Jensen and Dr. Ken Collins for their participation on PAC.
2. **Managers:** No report.
3. **Faculty:** Dr. Ken Collins reported that the last Faculty Senate meeting of the year will be held on Thursday, May 13.
4. **Classified:** Classified Senate President Ericka Adakai announced that the Classified Staff of the Year will be announced at the Classified Staff BBQ on Thursday, May 13.
5. **Associated Students:** No report.
6. **Announcements:**
  - a. Transfer Reception will be held on May 26 at 3 p.m. in the Historic Library Courtyard – all are welcome
  - b. Athletic Hall of Fame will be held on May 14 at 5 p.m. off campus
  - c. Rededication of the Sherbeck Field will take place on May 15 at 10 a.m.
  - d. Men and Women of Distinction Banquet will be held on May 14 at 6 p.m.; Commencement will take place on May 27 at 6 p.m.
  - e. Dean Pete Snyder reported that the Women's Softball team was one win shy of going to the State Championship and that the Men & Women's Track and Women's Badminton teams will be going to the State Championships.
  - f. President Sam Schauerma n encouraged all to send news about college programs and activities to PIO Andrea Hanstein who will put the information in the President's Weekly.
  - g. PIO Andrea Hanstein announced that the college is posting on the website a video and audio version of the May 11 President Candidates Forum. In addition, a viewing of the video will be held on Thursday, May 13, at 1 p.m. in Room 1018. An all staff email will be sent with the details.

Adjournment: 3:55 p.m.

Debra Gerard, Recording Secretary