



President's Advisory Council MINUTES

October 14, 2009
Approved - October 28, 2009

MEMBERS: *Chair:* Sam Schauerman *Deans:* Bob Jensen *Managers:* Lily Espinoza for Chris Kiger *Faculty:* Marcus Wilson, Ken Collins, Jay Seidel *Classified:* Ericka Adakai, Beverly Pipkin *Associated Students:* Peter Cornett, Brandon Collins *Absent:* Sean Chamberlin

HOUSEKEEPING

1. **Agenda:** The agenda was approved as presented with the addition of "Educational Master Plan" under New Business.
2. **Minutes:** The minutes were approved as presented.

OLD BUSINESS

1. **Budget Update:** Budget Officer Adam O'Connor reported that there was nothing new regarding the State Budget. It was announced at the Monday, October 12, DPC meeting that work is still being done to determine the extent of the impact of budget reductions to the categorical programs. It was also reported that the System Office Vice Chancellor was optimistic that there would be no mid-year cuts; our Vice Chancellor, however, was not as optimistic and is still concerned about this possibility. Interim President Schauerman reported that in Chancellor's Staff the Chancellor had indicated that the district approach to any budget reductions was going to be driven by first looking at who we are and who we serve.

NEW BUSINESS

1. **Educational Master Plan:** Interim President Schauerman reported that Vice President Janet Portolan has been appointed the college representative to the district Educational Master Plan (EMP) effort. Dr. Portolan then reported that a consultant, HMC Architects, had been hired to assist the district in the development of an Educational Master Plan. Heading the effort on behalf of HMC was Deborah Shepley, someone who has worked with the district previously and knows the district and colleges well. The effort of developing an Educational Master Plan is to review the programs, analyze what's working, review data and take into consideration changes expected in the next ten years. This review will then result in recommendations for an Educational Master Plan. The EMP will then drive a facilities master plan. Effort will be made to keep the community involved in this process. Dr. Portolan then distributed a handout of the overall schedule for this project. By mid-November all data will be collected and the consultant will meet to obtain input on programs. The timeline for completion is set right now for September 2010. A concern was raised that the college was in the midst of a different kind of program review and it would be important to include this in the data collection for the EMP.
2. **Discussion with the Interim President:** Interim President Schauerman then began a discussion of PAC – how's it doing? what could be done differently? what is missing? should President be the chair? how is agenda developed? are the resource personnel free to speak? Below is a summary of the comments from the PAC representatives:
 - a. The body is not as deliberative as it should be; most everything is reporting; would like more discussion and exchange of ideas
 - b. Not really clear on what PAC does
 - c. Not sure bringing new ideas was valued before; ideas that are discussed/debated will result in more successful outcomes; important that the Chair encourages discussion
 - d. Would like committees that report to PAC to report at PAC meetings
 - e. Resource personnel feel they are to speak only when requested to do so by a PAC representative

- f. No problem with President chairing; but would like to revisit when new President is hired
- g. Suggestion that the Chair could be any PAC representative on a rotating basis elected in the spring for the following year

Dr. Schauerman thanked everyone for their input and commented on the fact that he encourages discussion with the constituent groups, all PAC representatives should be involved in the agenda and he likes consensus decisions. He further stated that no one should hesitate to bring issues to PAC for discussion. He did, however, state that all PAC representatives have the obligation to communicate with their constituent groups about the discussion at PAC. While he is open to some modifications, Dr. Schauerman stated that he was not going to make changes that should be decisions of a new President.

Dr. Schauerman then reported on a discussion held in the morning's Chancellor's Staff meeting regarding Fullerton College's involvement in a pilot program of the State Chancellor's Office regarding e-books. The District would like two representatives from the college on a committee to oversee this program – an academic and a technician. Budget Officer O'Connor suggested that the Bookstore Director also participate on this committee. This subject will be placed on the next PAC meeting agenda for discussion.

INFORMATIONAL ITEMS/ANNOUNCEMENTS

1. **Accreditation Update:** Accreditation Chair Sean Chamberlin was not in attendance at the meeting, because he was participating on an accreditation team visiting Citrus College. Dr. Schauerman gave his report. Fullerton College and Cypress College gave a joint presentation on the status of the accreditation efforts at each campus at the October 13 Board meeting. A campus climate survey will be distributed next week to full time faculty, adjunct faculty and classified staff. While it would be preferred to have the students participate in this survey, the A.S. is concerned about how they will get a true sense of the students and are discussing it at this time. A discussion about how best to distribute the survey to insure maximum participation then followed. It was agreed that a cover letter from the Accreditation Chair would lend more weight to the survey. The outline drafts for each standard are nearing completion and available for campus discussion in November.
2. **Announcement:** Dean Bob Jensen announced that Operation Career Launch will be held on Thursday, October 22, with a seminar in the morning and Career Fair in the afternoon.

MEMBER REPORTS

1. **Deans:** Dean Bob Jensen asked Interim Dean of A&R Albert Abutin to report on the changes being made in spring registration. Dean Abutin then reported that the appointment times would be spread out so the system is not overloaded, as was the case during fall registration. Students will be advised of their registration dates/times via email and MyGateway. An inquiry was made about whether the server capacity could be expanded. This is a district issue and available funding is also a consideration. Mr. Abutin also reported that the district was upgrading to Banner 8 on October 24 and the system would not be available during the upgrade.
2. **Managers:** No report
3. **Faculty:** Faculty Senate President Marcus Wilson reported the faculty approved an Instructional Technology Committee which would be discussed with the President and had also approved resolutions requesting that plans Extended Day and Categorical budgets be discussed with the faculty before decisions are made.
4. **Classified:** Classified Senate President Ericka Adakai reported that the Fall Decoration contest is in process and judging takes place on October 29. Also, there is a call for nominations for Classified Recognition which should be submitted by October 31.
5. **Associated Students:** Associated Students President Peter Cornet reported that a Blood Drive was being held October 14 and 15 and the Laramie Project was a success.

Adjournment: 3:40 p.m.

Debra Gerard, Recording Secretary