



# President's Advisory Council MINUTES

March 23, 2011  
Approved April 13, 2011

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**MEMBERS Present:** *Chair:* Rajen Vurdien *Deans:* Lisa Campbell *Managers:* Chris Kiger *Faculty:* Marcus Wilson, Sean Chamberlin, Markus Burger, Jim Book *Classified:* April Ramos *Associated Students:* Johnwilly Osuji, Ashley Glass **Absent:** Pattie Foster

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## PRESENTATION

Prior to the start of the meeting a promotional video prepared under the direction of PIO Andrea Hanstein was shown to the President's Advisory Council. The video was enthusiastically received and all PAC representatives were complimentary of the video. It was suggested that a "teaser" version shorter in length also be prepared. The video will be put on the college website and YouTube. Copies will be made available for those who wish to show it at outside meetings and events.

## HOUSEKEEPING

1. **Agenda:** The agenda was approved as presented.
2. **Minutes:** The minutes were approved as presented.

## OLD BUSINESS

1. **Accreditation Visit Recap:** ALO Dr. Toni DuBois reported that the college received three commendations and five recommendations from the Accreditation Visit Team. A preliminary report will be forwarded to the Chancellor and President in two to three weeks and a final report will be sent to the Accreditation Commission for Community and Junior Colleges for their review at the June 2011 meeting. At that meeting the Commission will make a determination on the college's accreditation status and this will be communicated to the college in July 2011. Following the visit, the college will work to address the recommendations from the team. A concern was expressed that the minority reports provided to the Team Chair were not as inclusive as the self-study and there was a better way to inform the college of the concerns raised in the two reports. A discussion followed regarding the student report which was not officially voted on by ICC but a compilation of comments received from students. Following this dialogue it was clearly stated by President Vurdien that: Fullerton College is an open organization and anything of concern to anyone should be brought forward – there are no topics that are off limits. He asked the constituent representatives to share this with their constituents. It was also noted that the college should formally thank the divisions/departments and personnel in the areas which received commendations by the Accreditation Visit Team. These included: the Library, Academic Support Center, Veterans Center, Cadena Cultural Center, Transfer Center and EOPS.
2. **Task Force to Address Needs of Under-Prepared Students:** President Vurdien reported that the Executive Administrative Staff and Faculty Senate Executive Committee had not yet discussed the next steps for this task force, but will be meeting on Thursday, March 24, to do so. As decided at the last PAC meeting, the committee is on hold until it receives further direction.
3. **Planning Calendar:** Budget Officer Adam O'Connor and Institutional Researcher Ken Meehan presented a revised Budget and Planning Calendar for PAC's review. It was pointed out that the planning calendar is a two-year calendar. The revisions presented were endorsed by PAC. In the discussion regarding this agenda item, President Vurdien stated that it was important the college complete a cycle of planning by spring 2012 to address the accreditation recommendations for a one year report. A suggestion to add specific Staff Development language to the planning calendar was voiced by the managers' representative. After discussion it was agreed that the staff development language should be added to the college's goals and objectives rather than the planning calendar. Further revisions to the "Planning" column of the calendar will be made to the document; and a revised, reformatted version will be brought back to PAC for endorsement.

4. **2011-2013 Goals:** Dr. Marcus Wilson stated that the Faculty Senate suggests that the college's goals be ones that could be measured and not as broad as those being considered by PAC. This suggestion prompted a discussion of the nature and elements of strategic planning. Dr. Ken Meehan distributed a handout with information on and definitions of the elements of strategic planning. It was suggested that a goal relating to diversity be added and it was agreed that diversity would be a part of the objectives to achieve the goals because diversity could possibly be an element of every goal. Dr. Meehan suggested that the college do strategic planning in an understandable, universally accepted way so that there is no doubt the college is meeting its obligation in this area. It was proposed that the college adopt three goals:
  - **Fullerton College will promote excellence in learning.**
  - **Fullerton College will reduce the existing achievement gap and address the needs of underprepared students.**
  - **Fullerton College will strengthen connections with its local community.**Dr. Ken Meehan will distribute the agreed upon proposed goals to the PAC representatives so they may discuss with their constituent groups.
5. **Technology Plan:** Dr. Marcus Wilson reported that the technology committees (Instructional Technology Committee and Technology Implementation Planning Committee) were awaiting the report on allocation of funds, which is currently being prepared. Budget Officer Adam O'Connor stated that this allocation should be completed soon. Dr. Wilson also suggested that, in the absence of a Director of Academic Computing, the Chairs of the two committees be advised of the specific purchases prior to their finalization. It was noted that an appendix was referenced in the Technology Plan, but not included in the document itself. Dr. Wilson committed to research this and provide the appendix to the PAC representatives.

#### NEW BUSINESS

1. **No Items:** There were no items discussed at the meeting.

#### COMMITTEE REPORTS/INFORMATIONAL ITEMS

1. **President's Report:** The college is hosting a luncheon for the local High School Principals and Superintendents where the attendees would be given data to each high school and information about the college's outreach events. The Transfer Degree and Entering Scholars Program will also be discussed at the luncheon.
2. **Planning and Budget Steering Committee:** Director of Budget & Finance Adam O'Connor stated that his report was a part of the discussion earlier in the meeting.
3. **Centennial Committee:** Dean Bob Jensen reported that more than 90 video interviews had been conducted, work is being done on the first exhibition for the Centennial and that the colors have been selected for the logo and it is being finalized.
4. **Faculty:** Faculty Senate President Marcus Wilson stated that the faculty are concerned about the decision making process for class cuts and will be speaking to the Executive Administrative Staff about this.
5. **Deans:** Dean Lisa Campbell reported that the Deans met with members of the Accreditation Visit Team at their last meeting.
6. **Managers:** No report.
7. **Classified:** Classified Senate President Ericka Adakai announced that nominations for the Classified Employee of the Spring Semester are being solicited and encouraged all to nominate someone. Nominations are to be submitted to Catherine Parks by April 1. It was also announced that the Classified End of the Year event will be held on April 28.
8. **Students:** Student Joey McIntosh reported that the Associated Students were hosted an A.S. NiteLife on March 22, the Festival of Diversity will be held on April 28 and the A.S. were participating in Hands Across California to raise money for scholarship. He asked all to support these events.

ANNOUNCEMENTS

1. KinderCaminata will take place on Friday, March 25. More than 1600 kindergarteners from the local school districts will be on campus. Presidential Medal of Freedom recipient Sylvia Mendez is scheduled to be a guest at the event.
2. Gronk – all were encouraged to view the exhibit in the Art Gallery which runs through April 12.

Adjournment: 4:00 p.m.

Debra Gerard, Recording Secretary