



President's Advisory Council MINUTES

September 28, 2011
Approved October 12, 2011

MEMBERS Present: *Chair:* Rajen Vurdien *Deans:* Lisa Campbell *Managers:* Olivia Veloz *Faculty:* Sean Chamberlin, Markus Burger, Marcus Wilson *Classified:* April Ramos, Pattie Foster *Associated Students:* Maria Duque, Joey McIntosh **Absent:** Jim Book

HOUSEKEEPING

1. **Agenda:** The agenda was approved as presented.
2. **Minutes:** The minutes of September 14, 2011 were approved with one correction.

OLD BUSINESS

1. **Addressing Needs of Under-Prepared Students:** Vice President Terry Giugni reported that he had requested additional time to review committee work and see how things ended last year. Decision needs to be made this semester on how this entire process will proceed. Dr. Vurdien suggested that we discuss the plan and process at the November 9 meeting where Dr. Giugni can report on his findings.

Dr. Meehan stated that there is a lot being done right now to address the needs. There was a well attended flex day activity; and, last Friday a meeting with Los Amigos was held where we gave them an update on what we're doing. Dr. Chamberlin stated that we need a comprehensive plan to bring everything together. Lisa Campbell stated that she hopes the campus wide plan will take the Action Plans already submitted into consideration.

Dr. Vurdien reported that the district approached Fullerton College and asked us to develop something to address the Student Diversity Success Initiative and that the district would provide funding. He also stated that he spoke to Ken Robinson telling him that the program cannot be institutionalized when money runs out. Dr. Vurdien indicated the program must go through the college strategic plan.

2. **Strategic Plan:** Institutional Researcher Ken Meehan reported that Action Plans of college goals and objectives should be submitted to him. All instructional divisions have responded and some Student Service areas, but none from Administrative Services. He asked the Vice Presidents to get message out to all areas and indicated that constituent representatives will also spread the message. Ken reported that they will begin clustering, finding similarities amongst the plans, and grouping.

Chris Sanchez read a letter from the African American and Latino Student Leaders regarding success rates. He reported that students would like to request an increase in the success rate by a minimum of five percent not the two percent proposed. Dr. Meehan reported that since 1992 the college has never increased the success rate by two percent and that life events interfere with classes - crisis, employment, families and, a lot of students drop for convenience. Associated Student representative Maria Duque stated that students must be educated on how dropping courses affect our goals. Student Joey McIntosh stated that students are not aware of how these numbers affect college retention and student success rates.

Dr. Meehan will continue to work with Vice Presidents and Faculty Senate on higher completion rates, courses, program review, and other concerns brought forth by PAC members.

3. **Accreditation:** Dr. Meehan reported that they are working on identifying all costs related to accreditation and developing a total business plan which addresses these costs. They met on September 16 and will continue working over the next month with a review period for public comment beginning October 24. Draft due the first week of December.
4. **Masterplan:** A revised draft of the Educational Masterplan and the Facilities Masterplan will be available October 7 to allow sufficient time for review and comments which are due November 11. Final is due November 30. The final document will go to the board in December.
5. **Social Media Guidelines:** Social Media Guidelines were approved by DPC on September 26, 2011. April Ramos provided Dr. Vurdien with comments she received from classified staff.
6. **Computer Replacement:** The Computer Related Equipment Replacement Plan was approved by DPC on September 26, 2011. Due to technology demands there may be a need to have shorter replacement cycles. Dr. Vurdien also reported on the donation of 160 computers to Haiti.
7. **Master Calendar:** Tabled to next meeting.
8. **Facilities & Safety Committee:** An updated draft of the Facilities & Safety Committee was handed out to PAC members. Plan needs to be reviewed and there is a need for more faculty and student input. Dr. Giugni commented on a green technology recycling plan. It was noted that another committee would be needed to address green technology recycling.

NEW BUSINESS

1. **Workload Reduction:** Dr. Vurdien stated that summer 2012 will be more focused and that VPI is working with deans to figure out what it will be. Offerings will not be more than summer 2011.

Dr. Chamberlin commented on reduction of services. Dr. Wilson discussed his concerns regarding how allocation and cuts are made to different programs and he suggested they start with the Budget Planning Committee. Need for academic planning process to determine how we offer classes, when we offer, how small, reduce or even grow. Need models to bring and discuss with PAC. Keep on as agenda item as more discussion needs to be held.

ANNOUNCEMENTS

1. Dr. Vurdien reported on successful outreach activity last week when he hosted CSUF and FC managers; the success of the debate team; and the success of our football team with a record 4-0; and that Hal Sherbeck will be at October 22 football game.
2. Sean Chamberlin announced that Luau will be held tomorrow building college spirit.
3. Bob Jensen reported on Bienvenidos speaker Judge Cruz Reynoso and Fine Arts interview; dedication of Gronk mural in the 1400 building; and reported on Centennial Planning which is 18 months out and includes 31 projects under development.
4. Dr. Vurdien thanked Marcus Wilson for arranging cruise for FC Foundation event.
5. Lisa Campbell asked that deans be prepared for discussion on faculty replacements.
6. Joey McIntosh reported on Associated Students Carebank donations.
7. Chris Kiger shared flyers on flu vaccine and National Take Back Day Drug Disposal.

Adjournment: 4:05 p.m.

Mary Molina, Recording Secretary