



# President's Advisory Council MINUTES

January 25, 2012  
Approved February 8, 2012

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**MEMBERS Present:** *Chair:* Rajen Vurdien *Deans:* Lisa Campbell *Managers:* Olivia Veloz *Faculty:* Marcus Wilson, Markus Burger *Classified:* Pattie Foster *Associated Students:* Maria Duque, Joey McIntosh **Absent:** April Ramos

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## HOUSEKEEPING

1. **Agenda:** The agenda was approved as presented.
2. **Minutes:** The minutes of December 14, 2011 were approved as presented.

## OLD BUSINESS

1. **Addressing Needs of Under-Prepared Students:** The first meeting of the Student Success Committee is scheduled for Monday, February 6 at 3:00 p.m.
2. **Strategic Plan:** Dr. Meehan distributed a list of the Strategic Plan Action Plans that will be funded in the spring. The remainder of the funds will be allocated for Program Review Action Plans.
3. **Accreditation:** The college expects to receive the district accreditation response by January 27. The draft will be forwarded to all faculty and staff for their feedback. The district response then needs to be incorporated into the college's accreditation response.
4. **Masterplan:** The Comprehensive Master Plan was accepted by the board on January 24. Corrections will be made and then the final draft will be available online.
5. **Enrollment Management Plan/Workload Reduction:** Marcus Wilson submitted a workload reduction proposal to administration. The Vice Presidents need to meet with the Senate Executive Team to develop an enrollment management plan to address possible workload reductions.

## NEW BUSINESS

1. **Centennial Presentation:** Bob Jensen, Andrea Hanstein, and Stephanie Reyna gave a presentation on important events in 1913, notable alumni, and how faculty and staff can get involved in the Centennial – tell your story, help with planning, or fund a project.

## MEMBER REPORTS/ ANNOUNCEMENTS

1. Dr. Vurdien announced that the position of Director of the Cadena Transfer Center was approved at Chancellor's Staff. Lisa Campbell will work with HR on the agenda item to correct the title and job description.
2. The Orange County Department of Education has changed the rules for the Teacher of the Year Award. They are now only allowing one name to be submitted from each district. The district has decided to give the award on a rotating basis starting with Cypress College. Faculty Senate has issues with this process because of the large number of faculty at Fullerton College versus the small number of faculty at SCE. Darlene Jensen suggested it could be a competitive process with each campus choosing their own Teacher of the Year and the most qualified candidate would be forwarded by the district.
3. All of the classroom phones have been installed, and Dr. Vurdien has asked for a quote to convert all of the telephones into an emergency PA system.
4. The 2012 Commencement Award will be given to former CSUF President Milton Gordon for his contribution to education in Fullerton and Orange County. Fullerton Mayor Sharon Quirk-Silva, an alumna of Fullerton College, will be the Commencement Speaker.
5. Dr. Vurdien announced that he will be traveling tonight to Haiti for the unveiling on Friday of the surplus computers that were donated to Haiti Tec.

6. Vice President Perez reported that the Planning & Budget Steering Committee will be meeting next Wednesday. Vice Chancellor Fred Williams will be giving the colleges new targets based on the latest budget information from the state.
7. Lisa Campbell asked if the issue of the ID card replacement equipment could be sent forward to the Planning and Budget Steering Committee. The equipment being used by Associated Students is outdated and will no longer be serviced by the manufacturer. Associated Students will be working with Vice President Perez, Lisa Campbell, and the Planning and Budget Steering Committee on an agreement for the college to advance the funds to Associated Students to purchase new ID card equipment.
8. Maria Duque thanked the council for the ID card replacement equipment.
9. Joey McIntosh announced that Club & College Days will take place next Wednesday and Thursday. They need to recruit new AS senators since many of the current senators will be graduating. Joey also announced that he is Region 8 Senator and Treasurer and will be traveling to Sacramento.
10. Maria and Joey reported that they are working with the senators on the issue of student retention and will be giving classroom presentations on the importance of successfully completing their classes. Olivia Veloz offered the help of the Academic Support Services Center to assist with any presentations. Bob Jensen offered the services of the Fine Arts Division to make any posters they may need. Dr. Vurdien suggested that we can also post information on Facebook and Twitter.
11. Marcus Wilson reported that they will be filling positions at the first Faculty Senate meeting of the semester. At the Joint UF/Senate meeting, the faculty were divided in their response to the Student Success Task Force recommendations.
12. Bob Jensen announced that the Opening of the Weisman collection will be Thursday night at 5:00 p.m. At 4:00 p.m., Mrs. Weisman will be giving a docent tour of the collection.
13. Dr. Vurdien reported that Andrea Hanstein will be attending the FC Foundation Advisory Committee at 5:30 p.m. to give an update on the state of the college.

Adjournment: 3:52 p.m.

Shannon Matthews, Recording Secretary