



# President's Advisory Council MINUTES

October 12, 2011  
Approved October 26, 2011

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**MEMBERS Present:** *Chair:* Rajen Vurdien *Managers:* Olivia Veloz *Faculty:* Markus Burger, Marcus Wilson  
*Classified:* April Ramos, Pattie Foster *Associated Students:* Maria Duque, Joey McIntosh **Absent:** Jim Book,  
Lisa Campbell, Sean Chamberlin

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## HOUSEKEEPING

1. **Agenda:** The agenda was approved as presented.
2. **Minutes:** The minutes of September 28, 2011 were approved with three minor corrections.

## OLD BUSINESS

1. **Addressing Needs of Under-Prepared Students/Bridging the Achievement Gap:** Dr. Vurdien reported that a contingency from the college, including Sean Chamberlin and Ken Meehan, are at the Strengthening Student Success Conference in San Francisco. They are covering every seminar and will make a presentation to the board.

Last Thursday, Dr. Vurdien met with approximately 30 students led by Chris Sanchez. The students have asked for a response to their letter by October 26 regarding increasing the student success rate from 2% to 5% annually. Dr. Vurdien explained to them that the success rate of 2% is on top of our current success rate of 67%. In 10 years, we could potentially erase the achievement gap.

Marcus Wilson reported that Faculty Senate would like the council to consider changes to priority registration, the drop date, and the rules of academic probation in order to increase the completion rate. Vice President DuBois noted that changes to priority registration would require an appeal process for the students, and she is concerned that there will not be enough time to process all of the appeals in time for registration. In addition, the rules of academic probation are part of board policy. Albert Abutin reported that there is a priority registration meeting on October 19, and they will be forwarding recommendations to DPC. At Dr. Vurdien's request, Albert will research data from other schools regarding drop dates. At the November 9 meeting, Vice President Giugni, Dr. Chamberlin, and Dr. Meehan will give an update on addressing the needs of underprepared students.

2. **Strategic Plan:** This item will be discussed at the next meeting.
3. **Accreditation:** The district workgroups will be meeting on October 21. For the college recommendations, Dr. DuBois is working with Ken Robinson, the Diversity Committee, and the Student Equity Committee in writing the diversity plan; Vice President Giugni is working on the SLOs; Dr. Meehan is addressing the Planning recommendation; and Vice President Perez is working on the Total Cost of Ownership. The accreditation timeline has been changed by the board, and the first draft of the response is now due by the December 13 board meeting.
4. **Masterplan:** The links for the Masterplan are now available through myGateway. Feedback is due to Dr. DuBois by November 11.
5. **Master Calendar:** The master calendar for campus and district meetings will be placed on the J drive and the PAC webpage.
6. **Facilities & Safety Committee:** Vice President Perez has received feedback from Classified Staff and Management, and he is meeting with Dr. Chamberlin regarding Faculty Senate feedback. Some of the suggestions included making this an advisory group; appointing Vice President Perez as chair; appointing Steve Selby and Chris Figuera as facilitators; and adding representatives from Physical Education and SCE. April Ramos shared some of the classified feedback including adding a representative from ACT and

changing the non-voting members to resource members. The council agreed to make this an advisory group to the Vice President of Administrative Services rather than a shared governance committee.

7. **Workload Reduction:** The Vice Presidents will be working with the Deans and Faculty Senate on how they will address the workload reduction.

#### NEW BUSINESS

1. **Managerial Positions – Replacement and Restructure:** The council gave unanimous support to forward four positions to the district for consideration: Dean of Physical Education & Athletics (replacement), Dean of Natural Sciences (replacement), Director of Distance Education & Academic Computing (new), and Director of Grants, Economics & Workforce Development (new).
2. **November 23 Meeting** – Although this meeting is the day before Thanksgiving, the council agreed to meet due to important issues such as Accreditation and the Masterplan.

#### ANNOUNCEMENTS

1. Jim McKamy announced that the campus will be participating in the Great California ShakeOut on October 20 at 10:20 a.m. This will be our first campus-wide evacuation drill. He has been meeting with the building and floor marshals as well as administrators on evacuation procedures. More information will be emailed to faculty and staff. Dr. Vurdien reminded everyone that as employees of a community college district, we are all emergency workers. Vice President Perez asked about evacuation procedures for disabled students. Jim explained that there are evacuation chairs on the 2<sup>nd</sup> and 3<sup>rd</sup> floors, and demonstrations will be given on October 20 in the 300 and 500 buildings. Paul McKinley noted that students with mobility issues are given priority registration so that they can register for classes on the 1<sup>st</sup> floor.
2. Vice President Perez reported that the Planning and Budget Steering Committee met last week and will be forming a subcommittee to evaluate the Action Plans. They also made a recommendation to forward the four positions to PAC for consideration.
3. Andrea Hanstein announced that legendary Fullerton College Football Coach Hal Sherbeck will be at the football game on October 22, and Oktober MonsterFest will be held in the Quad on October 23.
4. Markus Burger announced that he has been invited to play at the Mozart Residence in Vienna.
5. Joey McIntosh reported that Associated Students will be having a cotton candy fundraiser at Oktober MonsterFest. They will also have a Used Book Sale on October 27 to raise money for the FC CareBank. Book donations are welcome.
6. Darlene Jensen reminded everyone that the Red Cross Blood Drive is currently underway from 8:00 a.m. – 8:00 p.m. today and tomorrow. There are still a few walk-in appointments available. She also invited all faculty and staff to the Homecoming Luncheon on November 2.
7. Carol Mattson invited everyone to the Spa Day Fundraiser at the Anaheim Campus hosted by Soroptomist and the Cosmetology program on November 5. Proceeds will benefit battered women's shelters. She also reported that some of our Chemistry faculty will be giving demonstrations to children at the International Chemistry Day at the Santa Ana Zoo on October 16.

Adjournment: 3:26 p.m.

Shannon Matthews, Recording Secretary