



# President's Advisory Council MINUTES

October 26, 2011  
Approved November 9, 2011

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**MEMBERS Present:** *Chair:* Rajen Vurdien *Deans:* Lisa Campbell *Managers:* Olivia Veloz *Faculty:* Sean Chamberlin, Jim Book *Classified:* April Ramos, Pattie Foster *Associated Students:* Maria Duque, Joey McIntosh  
**Absent:** Markus Burger, Marcus Wilson

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## HOUSEKEEPING

1. **Agenda:** The agenda was approved with the addition of "Student Success Task Force" under New Business.
2. **Minutes:** The minutes of October 12, 2011 were approved with one correction.

## OLD BUSINESS

1. **Addressing Needs of Under-Prepared Students:** Dan Willoughby reported that the Student Success Committee has been working since May and will continue to make changes to the purpose statement. Jeanne Costello, Terry Giugni, and Sean Chamberlin will be making a presentation on "Addressing the Needs of Under-Prepared Students" at the November 9 meeting.
2. **Bridging the Achievement Gap:** Ken Meehan reminded the council that he and Dr. Vurdien met with approximately 30 students who had asked the college to consider increasing the goal for student success from 2% to 5% annually. Dr. Meehan proposed adding a Strategic Plan Objective to increase student retention by 5%. The council supported this goal as this will send a bold message that Fullerton College is committed to bridging the achievement gap. Chris Sanchez will take this information back to the students and report back at a future meeting.
3. **Response to Students' Letter:** This item was addressed above.
4. **Strategic Plan:** A copy of all the submitted Action Plans was distributed. Dr. Meehan reported that the Action Plan Subcommittee will be meeting tomorrow. They will present their recommendations to the Planning and Budget Steering Committee, who will then make recommendations to PAC and the President for implementation in the spring.
3. **Accreditation:** The district workgroups have met twice and are working on their draft responses. The Decision-Making Process Workgroup has proposed a new structure for decision making with the creation of the District Consultation Council (DCC) and several ad-hoc subcommittees.

For the college recommendations, the team leaders will be meeting next week to work on their drafts. The campus will have an opportunity to review the drafts before they are presented to the board on December 13.

4. **Masterplan:** The campus-wide Masterplan forum is tomorrow. The links for the Masterplan are available through myGateway, and feedback is due to Dr. DuBois by November 11. On November 16, administrators will be meeting with Deborah Shepley, Nancy Byrnes, and Eva Conrad to make the final changes to the Masterplan. Dr. Vurdien reminded the council that the college needs to submit the plan to the state as soon as possible in order to be eligible for capital outlay funds should the state's financial situation improve.

Dr. Vurdien reported that the four position requests for the two deans and two managers will be held until January when the Governor's Budget is released.

5. **Workload Reduction:** A team of administrators is working on how they will address the workload reduction.

## NEW BUSINESS

1. **Foundation Funding Requests:** Dr. Vurdien announced that the college has decided to fund two of the Foundation Funding Requests – Dia de los Muertos and the Commencement pins. The Foundation has committed to raising the money to fund all of the other requests. Funds will be paid in the order in which the event or program occurs.
2. **Student Success Task Force:** The Student Success Task Force was formed by California Community Colleges Chancellor Jack Scott in response to Senate Bill 1143 (Liu) and is examining best practices and effective models within higher education. The task force has produced a draft of recommendations and hopes to present their plan to the Board of Governors for adoption in early 2012. Chris Sanchez reported that the Student Success Task Force is holding three hearings, and the only hearing for Southern California is tomorrow at the Los Angeles Chamber of Commerce. There were concerns that these recommendations will adversely affect some of our students. Council members were encouraged to read the document in its entirety at: <http://www.cccco.edu/StudentSuccess/>

## ANNOUNCEMENTS

1. Dr. Vurdien announced that the winner of the Ocktober MonsterFest Mustang Raffle has decided to take the \$15,000 cash prize. He also thanked Chris Sanchez and the other students who volunteered their time at the Fullerton Goes to College event last Saturday.
2. Vice President Perez reported that PBSC is recommending that \$100,000 be set aside from carryover funds to support action plans this fall and another \$100,000 for program review action plans in spring 2012. The council made the recommendation to the President to fund these requests.
3. Bob Jensen announced that it is 17 months until the first Centennial event. The Steering Committee will be meeting on Monday to discuss budget, fundraising, and merchandising. The History Committee will be meeting on Tuesday regarding the key honorees for the Hall of Fame, including Pat Nixon, Hal Sherbeck, and Louis Plummer.
4. Lisa Campbell reported that the 16-week calendar options were discussed at Dean's Council.
5. April Ramos announced that Sharon Chrysler from Shipping & Receiving is retiring.
6. Joey McIntosh reported that Associated Students is working on the 16-week calendar survey, and the Used Book Sale will be on October 27 to benefit the FC CareBank.
7. Sean Chamberlin reported that Faculty Senate is discussing the Masterplan and reviewing the Program Discontinuance Policy.

Adjournment: 4:02 p.m.

Shannon Matthews, Recording Secretary