



President's Advisory Council MINUTES

November 9, 2011
Approved November 23, 2011

MEMBERS Present: *Acting Chair:* Toni DuBois *Deans:* Lisa Campbell *Managers:* Olivia Veloz *Faculty:* Sean Chamberlin, Jim Book, Markus Burger *Classified:* April Ramos, Pattie Foster *Associated Students:* Maria Duque, Joey McIntosh **Absent:** Rajen Vurdien, Marcus Wilson

HOUSEKEEPING

1. **Agenda:** The agenda was approved; however, Old Business Items #2, 3, and 6 will be discussed at the next meeting.
2. **Minutes:** The minutes of October 26, 2011 were approved as presented.

OLD BUSINESS

1. **Addressing Needs of Under-Prepared Students:** Jeanne Costello presented the purpose statement and membership composition of the Student Success Committee, which will be a campus-wide effort to improve the success of all underprepared students. Council members will share the first draft with their constituency groups and provide feedback at the next meeting.
2. **Bridging the Achievement Gap/ Response to Students' Letter:** This item will be discussed at the next meeting.
3. **Strategic Plan:** This item will be discussed at the next meeting.
4. **Accreditation:** The college team leaders met last Friday regarding the responses to the four college recommendations. A draft of the Campus Diversity Plan was emailed to faculty and staff, and feedback is due to Dr. DuBois by November 14. A draft of the responses and the follow-up report will be presented to the board on December 13. The final version will be presented to the board on February 28.
5. **Masterplan:** Feedback is due to Dr. DuBois by November 11. Dr. Vurdien, the Vice Presidents, and Dr. Chamberlin will be meeting with Eva Conrad, Nancy Byrnes, and Deborah Shepley on November 16 to finalize the Educational Master Plan. Council members are concerned about the drawings in the Master Plan and wanted confirmation that these are merely ideas or placeholders. Vice President Perez commented that the Master plan should be a living document that is revised on a regular basis.
6. **Workload Reduction:** This item will be discussed at the next meeting.
7. **Student Success Task Force:** At the last board meeting, the trustees did not support the Student Success Task Force's draft of recommendations in its current form. Dr. Chamberlin stated that these recommendations change the shape of the California Community College system by focusing on the most successful students and ignoring the mission. The task force will be meeting in December and then presenting the plan to the Board of Governors in January. Council members are encouraged to read the plan and provide feedback online at: <http://www.cccco.edu/StudentSuccess/>

NEW BUSINESS

- 1.

MEMBER REPORTS/ ANNOUNCEMENTS

1. Vice President Perez reported that if we allocated the \$1M carryover to account for all the college's needs, there would be a \$300K deficit. PBSC is currently reviewing the Action Plans.
2. Bob Jensen reported that the Centennial Committee is working with the Foundation on fundraising. They have a \$225k budget and \$40k for marketing; however, they need to raise an additional \$560k for all the proposed events. At the minimum, we will have the exhibition, publication, and documentary. There are three ways to be involved with the Centennial: tell your story, help with planning, or become a donor.

3. Dr. Chamberlin reported that the Faculty Senate would like to request that we postpone funding the action plans until the spring. He invited everyone to the Closing the Achievement Gap Workshop tomorrow from 3:00 – 5:00 p.m. in the Faculty Lounge.
4. April Ramos announced that Classified Senate is hosting a Meet and Greet on Tuesday, November 15 from 1:00 – 2:30 p.m. in the College Center.
5. Olivia Veloz reported that Counseling, Athletics, and the Academic Support Center will be doing a presentation on the INCITE program at the CCLC Conference in San Jose.
6. Chris Kiger reminded everyone that flu shots are available and to let her know if anyone needs their hygiene stations replenished.
7. Lisa Campbell reported that the Deans need to revise the classroom assignments, and they discussed the focus of Summer School 2012. Dr. DuBois will be meeting with Cypress Executive Vice President Bob Simpson regarding the reduction of the maximum unit load for students.
8. Vice President Perez presented Phase I of the Quad redesign, which will address all of the tripping hazards and drainage issues. Council members asked if they can still provide input or stop the project. Vice President Perez stated that the district has already given the architects approval to begin work.
9. Vice President DuBois announced that Lily Espinoza has accepted a position at Solano Community College, and her last day will be November 23.

Adjournment: 3:52 p.m.

Shannon Matthews, Recording Secretary