



President's Advisory Council MINUTES

February 22, 2012
Approved March 14, 2012

MEMBERS Present: *Chair:* Rajen Vurdien *Deans:* Lisa Campbell *Management:* Olivia Veloz *Faculty:* Marcus Wilson, Markus Burger, Ken Collins *Classified:* Pattie Foster, April Ramos *Associated Students:* Maria Duque, Joey McIntosh

HOUSEKEEPING

1. **Agenda:** The agenda was approved as presented.
2. **Minutes:** The minutes of February 8, 2012 were approved as presented.

OLD BUSINESS

1. **Addressing the Needs of Under-Prepared Students:** The next meeting of the Student Success Committee is on March 5. The committee still needs Classified representatives.
2. **Strategic Plan:** Program Review has been completed, and the Institutional Research Committee is now evaluating the Program Review process.
3. **Accreditation:** The final draft of the college's accreditation response will be going to the district on Friday for a presentation at next Tuesday's board meeting. We anticipate that the ACCJC site visit will be after spring break.
4. **Enrollment Management Plan/Workload Reduction:** Next week the Vice Presidents will be meeting with the Faculty Senate Executive Team to formulate the enrollment management plan to address workload reductions.
5. **Smoking Policy:** Faculty Senate and Associated Students reported that the majority of their members did not want to fine students for smoking. This item will remain on the agenda for Classified feedback.

NEW BUSINESS

1. **Research:** In order to address part of ACCJC Standard III, colleges must use their resources to improve institutional effectiveness. The Institutional Effectiveness Report includes information on course completion, course success, persistence through course sequence, and the number of students completing degrees, certificates, and transfers. Dr. Meehan shared that the college's original student success goal was 2%, but the students wanted the college to increase this to 5%. Our actual student success rate for Fall 2011 was 2.9%. Some of this may be due to decreased access to new students. Dr. Giugni shared a handout that shows the achievement gap between the Top Income Quartile and the bottom three Income Quartiles.

MEMBER REPORTS/ ANNOUNCEMENTS

1. Dr. Vurdien reported on the budget news from Sacramento regarding a \$179 million cut.
2. The Planning and Budget Steering Committee met last week and discussed the planning calendar and budget scenarios. PAC members confirmed that the process for requests to fill positions will be submitted to the Vice Presidents first for their input before going to PBSC. PBSC will review and make a recommendation to the President, who will take the request to the District. Vice Chancellor Fred Williams will be giving a budget development presentation at the next PBSC meeting.
3. Andrea Hanstein reported that the Centennial Committee has submitted \$600k in grant applications and are working on corporate donations. They will be doing a presentation to the Board in March.
4. Joey McIntosh shared that he will be in Sacramento for the Day of Advocacy on March 5.

5. Lisa Campbell reported that the Deans met last week and discussed Summer School, the possibility of not having a printed version of the schedule, Middle College models, Fall 2012 scheduling logistics, SLO data college, and the budget information from DPC.
6. Marcus Wilson will be proposing a revision to the Faculty Senate by-laws. Greg Ryan will be attending the next Faculty Senate meeting to share the changes to Financial Aid.
7. Maria Duque met with Paul McKinley regarding the DSPS allocation. She will be taking this issue to the Associated Students meeting next Tuesday.

Adjournment: 3:46 p.m.

Shannon Matthews, Recording Secretary