



# President's Advisory Council MINUTES

April 25, 2012  
Approved May 9, 2012

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**MEMBERS Present:** *Chair:* Rajen Vurdien *Deans:* Lisa Campbell *Management:* Olivia Veloz *Faculty:* Markus Burger, Ken Collins, Robert Bye *Classified:* Pattie Foster, April Ramos *Associated Students:* Joey McIntosh  
**Absent:** Marcus Wilson, Maria Duque

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## HOUSEKEEPING

1. **Agenda:** The agenda was approved as presented.
2. **Minutes:** The minutes of April 11, 2012 were approved with one minor correction.

## OLD BUSINESS

1. **Addressing the Needs of Under-Prepared Students:** The Student Success Committee has created taskforces to identify obstacles to student success and to summarize the Statewide Student Success Task Force Recommendations. The college is also working with other institutions to ensure student success. For example, the Professional Learning Council for math brings K-16 faculty together to work on a seamless educational pathway.
2. **Strategic Plan:** This item will be discussed at a future meeting.
3. **Accreditation:** The ACCJC follow-up team was impressed with the progress the college has made since the last visit. The college will continue the work that is needed to be proficient in Student Learning Outcomes and begin preparations for the 6-year evaluation.
4. **Enrollment Management Plan/Workload Reduction:** There is no update for this agenda item.
5. **Research:** This item will be discussed at a future meeting.
6. **College Institutionalization Process:** The Planning & Budget Steering Committee is revising the college institutionalization process and will present at the next PAC meeting.

## NEW BUSINESS

1. **Program Review Committee Presentation:** The Program Review Committee chair Josh Ashenmiller presented the final report on the Fall 2011 Program Reviews. 100% of the program reviews were received. The Program Review Committee collected the data, identified common themes, and will provide individual feedback to the departments by the end of the semester. The resource requests were endorsed by the Program Review Committee if the request was backed up by data in the program review. The next step for the college will be to evaluate the process and make any necessary changes. A.S. Treasurer Don Lundy asked the council if they would consider student input in the Program Review process. Dr. Giugni stated that they could do a student survey; however, Dr. DuBois pointed out that many faculty members consider input from their students when writing program reviews. The council will review the final report, the department goals, and the resource requests and will bring feedback from their constituency groups to the next meeting.
2. **Fullerton College Planning Process Chart:** Vice President Giugni distributed a narrative that he created to explain the diagram. The council has charged the Institutional Review Committee with evaluating the current Fullerton College Planning Process Chart and proposing any changes. It was also clarified that the Office of Institutional Research and Planning is responsible for drafting the college goals based on the themes identified by the Program Review Committee and bringing them to PAC.

## MEMBER REPORTS/ ANNOUNCEMENTS

1. Dr. Vurdien announced that 13 faculty members received tenure and 11 were present for recognition at the last board meeting. He also shared that the district is scheduling another board budget workshop in August.
2. Vice President Perez reported that the Planning & Budget Steering Committee is working on the planning calendar, funding requests, and the Institutionalization Process.
3. The Facilities and Safety Committee is working on the Emergency Plan, parking lot replacement, and Total Cost of Ownership.
4. Bob Jensen invited the council to visit the Centennial website where there are featured alumni and staff stories. The Centennial Committee is working on fundraising and marketing.
5. Ken Collins reported that Cypress and Fullerton faculty are working on a proposal to modify priority registration.
6. Olivia Veloz announced that the Academic Support Center has the Classified Employee of the Year as well as 2 Women of Distinction and 6 Men of Distinction.
7. Lisa Campbell reported that Deans' Council met last week and discussed Accreditation, student success, Program Review, and the class size guide.
8. Markus Burger shared that the keynote speaker at the Music Technical Education Expo, Bobby Owsinski, will now serve on the Music advisory board.

Adjournment: 3:55 p.m.

Shannon Matthews, Recording Secretary