



President's Advisory Council MINUTES

May 23, 2012
Approved September 12, 2012

MEMBERS Present: *Chair:* Rajen Vurdien *Deans:* Lisa Campbell *Management:* Olivia Veloz *Faculty:* Markus Burger, Robert Byde, Ken Collins, Marcus Wilson *Classified:* Pattie Foster, April Ramos *Associated Students:* Joey McIntosh **Absent:** Maria Duque

HOUSEKEEPING

1. **Agenda:** The agenda was approved as presented.
2. **Minutes:** The minutes of May 9, 2012 were approved as presented.

OLD BUSINESS

1. **Addressing the Needs of Under-Prepared Students:** AS Senator Don Lundy asked if the college has considered sending out student surveys. Associated Students will work with the Student Success Committee on this issue. Robert Byde asked if we could ask students why they are dropping a class. The students will work with Albert Abutin on this request.
2. **Strategic Plan:** Ann Hovey shared that Fullerton College has a "Program Review – centric" planning process. Our program review process should have a clear connection to college goals, the mission, and the vision.
3. **Accreditation:** Dr. Vurdien reminded the council that there were 8 recommendations from ACCJC – 3 district recommendations and 5 college recommendations. According to the preliminary visiting team report, we have shown significant progress on the recommendations pertaining to diversity, program review, and total cost of ownership. There is still work to be done on recommendation #2 – Student Learning Outcomes (SLO's) and #4 Institutional Planning. We will be establishing SLO workgroups for the fall, and some work will be done over the summer. We need to be proficient in SLO's by the end of fall 2012.
4. **Enrollment Management Plan/Workload Reduction:** The Enrollment Management Plan was discussed at the last Faculty Senate Executive meeting. Vice President Giugni needs data from Research & Planning to revise the plan and present it to Faculty Senate.
5. **Research:** Ann Hovey will be sending the Basic Skills Assessment Survey tomorrow. She is currently developing the planning calendar and setting up the Research Office.
6. **College Institutionalization Process:** This item will be discussed at a future meeting.
7. **Fullerton College Planning Process Chart:** The Institutional Research Committee will be looking at the current planning process chart and providing input. The ACCJC visiting team chair, Dr. Meznik, suggested that we develop a manual similar to the District's Integrated Planning Manual.
8. **Target Budget Reduction Recommendation 2012-2013:** Dr. Vurdien has accepted the recommendations regarding the budget reductions.

NEW BUSINESS

MEMBER REPORTS/ ANNOUNCEMENTS

1. Dr. Vurdien thanked Marcus Wilson for his service to Faculty Senate, PAC, and the college. He also thanked Ken Collins for agreeing to serve as the SLO Coordinator. Due to the 16-week calendar, Chancellor's Staff will be working on options for Commencement. Darlene Jensen will research how other colleges handle Commencement on a 16-week calendar.
2. Bob Jensen announced that this is the last call for alumni stories to be included in the documentary.
3. Joey McIntosh shared that he has decided to come back next year as an AS Senator.

4. Lisa Campbell reported that the Deans are working on Program Review, planning, and budgeting.
5. Patty Foster announced that this may be her last meeting as the Classified representative.
6. April Ramos shared that she has learned a lot from her time on PAC.
7. Catherine Parks reminded everyone about the Classified Appreciation BBQ on May 24 where they will announce the Classified Employee of the Year.

Adjournment: 3:05 p.m.

Shannon Matthews, Recording Secretary