



President's Advisory Council MINUTES

May 9, 2012
Approved May 23, 2012

MEMBERS Present: *Chair:* Rajen Vurdien *Deans:* Lisa Campbell *Faculty:* Marcus Wilson, Markus Burger, Ken Collins, Robert Byde *Classified:* Pattie Foster, April Ramos *Associated Students:* Maria Duque, Joey McIntosh
Absent: Olivia Veloz

HOUSEKEEPING

1. **Agenda:** The agenda was approved as presented.
2. **Minutes:** The minutes of April 25, 2012 were approved as presented.

OLD BUSINESS

1. **Addressing the Needs of Under-Prepared Students:** In addition to evaluating student success programs and implementing a pilot program of supplemental instruction, the Student Success Committee presented their 2012-2013 Initiative Recommendations. The council prioritized the list as follows: 1) Develop supplemental methods of advising such as electronic education plans and training faculty in academic advising; 2) Collaborate with K-12 focused on instruction and student services; 3) Increase Financial Aid/Admissions information and knowledge to students; and 4) Provide leadership for more focused and sustained Staff Development related to student success. The council recommended the removal of priority registration as an initiative since there are already college and district groups working on this issue.
2. **Strategic Plan:** Dr. Vurdien announced that Dean Ann Hovey will oversee the Office of Institutional Research and Planning, and Dean Dan Tesar will oversee grants.
3. **Accreditation:** The college expects to receive the preliminary report from the ACCJC visiting team by the end of the week.
4. **Enrollment Management Plan/Workload Reduction:** Administrators will discuss this item with the Faculty Senate Executive Team at their meeting tomorrow.
5. **Research:** This item will be discussed at future PAC meetings.
6. **College Institutionalization Process:** The Planning & Budget Steering Committee presented the changes to the college institutionalization process. The council asked for a revision to the sentence regarding the current funding source.
7. **Program Review Committee Presentation:** The council accepted the final report on the Fall 2011 Program Reviews. Individual feedback will be provided to the departments by the end of the semester. Marcus Wilson shared that Faculty Senate is in support of a rotating schedule for program reviews instead of all Instructional or all Student Services programs being reviewed at once. It was announced that Jan Chadwick will be the new chair of the Program Review Committee. Dr. Vurdien requested that different departments share their program reviews once a month at future PAC meetings.
8. **Fullerton College Planning Process Chart:** The Institutional Review Committee will evaluate the current Fullerton College Planning Process Chart and propose any changes to PAC.

NEW BUSINESS

1. **Targeted Budget Reduction Recommendation 2012-2013:** The council accepted the targeted budget reduction recommendation from the Planning & Budget Steering Committee. These reductions do not affect the number of classes offered. Dr. Vurdien will review it with his senior staff, and Vice President Perez will report at the next PAC meeting.

MEMBER REPORTS/ ANNOUNCEMENTS

1. Marcus Wilson announced that Scott McKenzie was chosen by Faculty Senate as Administrator of the Year.
2. Dr. Vurdien reported that Scott McKenzie will chair the committee that will work on a plan for the La Habra site. A draft of the plan will be due to PAC by October 1, and the final report must be sent to the district by December 1.
3. Dr. Vurdien announced that Andrea Hanstein will be recognized at the next board meeting for receiving NCMPR gold medallions for the college DVD and the Centennial booklet. Also, Rebecca Morgan will be recognized for the national award she received for her work with veterans. The college currently has 4 transfer curriculum degrees approved by the state, 13 that have been submitted to the state, and one that needs to be approved by the board. Dr. Vurdien shared that the luau for Dr. Ken Meehan will be May 23 from 3-5pm in the Horticulture Garden, the Hall of Fame is May 18, and Men & Women of Distinction is May 11.
4. Vice President Perez reported that parking lot #5 resurfacing will be done in August; the City of Fullerton will be painting a red curb along Chapman Avenue near the entrances to the parking lots; painting will be done in buildings 100, 300, 500, and 1200; and the Quad bids were rejected.
5. Bob Jensen invited the council to the STEM Open House where they can view the Centennial mural of a scientific timeline being painted by our students.
6. Marcus Wilson reported that Faculty Senate has appointed representatives to all committees, and he is transitioning leadership to Rolando Sanabria.
7. April Ramos announced that Classified Senate elections are next week.
8. Lisa Campbell reported that Deans' Council met last week and discussed the United Faculty contract revisions in regards to the 16-week calendar.
9. Maria Duque reported that AS had their last meeting yesterday and their banquet is Tuesday, May 15 from 2-4 p.m.

Adjournment: 3:52 p.m.

Shannon Matthews, Recording Secretary