



President's Advisory Council MINUTES

February 13, 2013
Approved February 27, 2013

MEMBERS Present: *Chair:* Rajen Vurdien *Deans:* Lisa Campbell *Management:* Olivia Veloz *Faculty:* Robert Bye, Sam Foster, Rolando Sanabria *Classified:* Catherine Parks *Associated Students:* Daniel Moldovan
Absent: Ericka Adakai

HOUSEKEEPING

1. **Agenda:** The agenda was approved as presented.
2. **Minutes:** The minutes of December 12, 2012 were approved with minor corrections.

OLD BUSINESS

1. **Action on PAC Recommendations – PBSC Recommendation for Program Review Funding for FY 2012-13:** Dr. Vurdien approved the list of 12 items presented at the December 12 PAC meeting totaling \$84,038. This leaves a balance of \$15,962 from the original \$100,000 that was allocated for 2012-2013 Program Review funding requests.

In addition, \$125,000 of instructional equipment money was distributed to instructional divisions using the existing formula, and the remaining \$125,000 will be allocated to Program Review.

Originally, \$200,000 was earmarked for 2012-2013 Program Review; however, because we were transitioning to a new planning model, \$100,000 was set aside for Program Review requests and the other \$100,000 was set aside for Strategic Action Plans. To date, approximately \$65,000 has been spent on 2012-13 Strategic Action Plans, leaving a balance of \$34,321 to fund Strategic Action Plans in spring 2013.

Dr. Vurdien asked the Planning & Budget Steering Committee to come back with a recommendation for these funds by the April 10 PAC meeting. In early May, Dr. Vurdien will announce how much funding is available for 2013-2014.

2. **Student Learning – Addressing the Needs of Underprepared Students:** The Student Success Committee is working on the initiatives approved by PAC, including the spring pilot of the supplemental instruction program.
Student Learning - Curriculum: The Curriculum Committee is working on the Title V changes regarding repeatability. At the December and February District Curriculum Coordinating Committee meetings, Fullerton College proposed 183 new courses, 129 modified courses, and 168 deleted courses.

By fall 2014, if there is a transfer degree template AND a community college has an associate's degree in that discipline, they must offer a transfer degree in that discipline. Fullerton College is currently exceeding expectations by offering a transfer degree in a discipline without an associate's degree.

Student Learning – SLOs: The SLO college status report is due to ACCJC by March 15. Ken Collins and Vice President Giugni have prepared a draft report, which has been sent to the board and will be emailed to faculty and staff. Dr. Giugni shared that 98% of courses have SLOs and SLOAs, and 82% have ongoing assessment; 80% of programs have SLOs and SLOAs, and 80% have ongoing assessment; 100% of support services have SLOs, and 93% have ongoing assessment; and 100% of the Institutional SLOs have ongoing assessment.

Student Learning – Other: A task force was formed to discuss the need for an Enrollment Management Committee. They met in January and agreed on the need for transparency, but they will look at other ways to address the concerns. Dr. Vurdien requested that they make a recommendation to PAC by March 13.

There is a workgroup being formed to investigate the possibility of teaching classes in the high schools. Rolando Sanabria shared that they will be discussing Noncredit, the High School Program, and Enrollment Management at the Joint Senate meeting in April.

Dr. Vurdien shared that \$25k was allocated to Supplemental Instruction for the pilot program in spring 2013; \$50k was allocated to Supplemental Instruction for 2013-14; and \$31k was allocated to TAP to maintain the program. Rolando expressed concern that we are funding programs, such as TAP and Supplemental Instruction, without data on their success. He emphasized that Faculty Senate is concerned with the process not with a particular program being funded. Dr. Giugni explained that the original \$25k was allocated using the Program Review planning process. Since the Student Success Committee will not have the evaluations done until the end of the semester, it was decided to fund the program for another cycle to allow time for it to be evaluated.

3. ***Accreditation:*** Dr. DuBois shared that our annual report to ACCJC is due on March 31; the board was given a copy of Fullerton College's Integrated Planning Manual; and the new focus on success standards will be discussed at the next meeting.
4. ***Enrollment Management:*** This agenda item was covered under *Student Learning - Other*.
5. ***Research –*** Dr. Vurdien shared that two professional experts have been hired to assist the Office of Institutional Research and Planning, including Carlos Ayon, a doctoral student in social research, who is developing software that will compare the accuracy of data between different systems.
6. ***Strategic Plan/Fullerton College Planning Process:*** The college needs to identify Strategic Action Plans for 2013-14. Dr. DuBois will send a template to the Deans so they can work with their divisions and departments. They may carryover their action plans, modify their action plans, or pull new action plans from the Program Review process.
7. ***Ratification of College Goals and Objectives for 2013-2015:*** Classified Senate did not receive any feedback on this item. The Deans proposed the following changes: Goal 2, Objective 2: "...at least 2% annually;" Goal 3, Objective 1: "Strengthen our contacts with alumni;" Goal 3, Objective 4: "Increase funding capabilities of the college;" and Goal 3, Objective 5: "Increase the engagement of the college with the community through Centennial events, community service, and other partnerships." Rolando asked if they could take this back to Faculty Senate. Dr. Vurdien asked the members to send their suggestions before the next meeting.

NEW BUSINESS:

1. ***Recommendation from College Committees and/or their Subcommittees:*** Rolando asked if the rationale could be in writing to ensure the accuracy of the committee's minutes. Dr. Vurdien and the Vice Presidents explained that the method of communication was left open so that the committee and/or dean could use the best method of communication based on the needs of each request. This item will be brought back at the next meeting where members will share feedback from their constituency groups and Dr. Vurdien will share his decision.

MEMBER REPORTS/ ANNOUNCEMENTS

1. Dr. Vurdien reported that Vice President Dain is working on the membership of the Master Plan workgroup.
2. Vice President Dain gave a quick update on the budget. We are in the early stages of the planning process since things could change between the Governor's proposed budget released in January and the May Revise; however, there is concern about the noncredit proposal, which could have a significant impact on the district's funding.

Adjournment: 4:05 p.m.

Shannon Bowman, Recording Secretary