



President's Advisory Council MINUTES

April 24, 2013
Approved May 8, 2013

MEMBERS Present: *Chair:* Rajen Vurdien *Deans:* Lisa Campbell *Management:* Olivia Veloz *Faculty:* Robert Bye, Sam Foster, Rolando Sanabria, Josh Troesh *Classified:* Ericka Adakai, Catherine Parks *Associated Students:* Art Motta *Resource Members:* Claudette Dain, Toni DuBois, Terry Giugni, Andrea Hanstein
Absent: Daniel Moldovan, Ann Hovey

HOUSEKEEPING

1. **Agenda:** The agenda was approved as presented.
2. **Minutes:** The minutes of April 10, 2013 were approved with minor corrections.

OLD BUSINESS

1. **Action on PAC Recommendations – Reaffirm College Mission Statement:** Dr. Vurdien accepted the council's recommendation to reaffirm the college mission statement.
Action on PAC Recommendations – Proposed College Hours for 2013-2014: Dr. Vurdien accepted the council's recommendation for the proposed 2013-2014 College Hours.
Action on PAC Recommendations – PBSC Recommendation: Instructional Program Review Funding: Dr. Vurdien accepted the council's recommendation to allocate \$156,200 for 2012-2013 Program Review Resource Requests.
Action on PAC Recommendations – PBSC Recommendation: Strategic Action Plan Funding: Dr. Vurdien accepted the council's recommendation to carryover \$34,321 to fund 2013-2015 Strategic Action Plans. He thanked PBSC for the work they did on these recommendations.
2. **Student Learning – Addressing the Needs of Underprepared Students:** On Tuesday, April 30 at 2pm in Room 226, administrators will address the questions and concerns of students who attended the Closing the Achievement Gap meeting on April 12.
Student Learning - Curriculum: The Curriculum Committee is finishing up the work on repeatability and are updating and verifying the accuracy of the catalog for the implementation of DegreeWorks. The catalog information needs to agree with the information in CurricUNET, Banner, and with the State.
Student Learning – SLOs: The SLO committee continues to explore software that will track SLO data. They already participated in a webinar on eLumen, and they will see a demonstration of Governet, the SLO module for CurricUNET, on April 30.
Student Learning – Other: Dr. Sanabria shared that the college is developing a pilot program with Buena Park High School. The college already offers counseling courses to local high schools; this program will expand on the course offerings.
3. **Accreditation:** There was no update for this agenda item.
4. **Enrollment Management:** An email has been sent to the workgroup to set up future meetings. Vice President Giugni will send a draft of the Enrollment Management Committee to the workgroup members.
5. **Budget:** Vice President Dain shared that the Council on Budget & Facilities made recommendations to the District Consultation Council for a one-time increase in credit FTES for 2013-14 and implementation of an FTES "cushion" at each campus. There has been discussion that the 2% growth may not materialize so the district will be removing it from the budget assumptions; however, this will not affect the FTES targets since the campuses have already started building the class schedules.

6. **Research:** Dr. Hovey is working with two professional experts, and the college is in the process of hiring the Director of Institutional Research and Planning.
7. **Strategic Plan/Fullerton College Planning Process:** Vice President DuBois reported that there are still divisions that need to turn in their Strategic Action Plans for 2013-2015. The Strategic Action Plans will be compiled and presented at the next PAC meeting.
8. **Bond Measure for NOCCCD in 2014:** Vice President Dain presented the prioritized project list from the Facilities MasterPlan Workgroup. The group adopted a tier approach rather than a numbered list, which will provide more flexibility. Members will share this with their constituency groups and provide feedback at the next PAC meeting.

NEW BUSINESS:

1. **PAC Evaluation:** Vice President DuBois distributed a draft instrument for evaluating PAC. According to our planning calendar, this needs to be completed in May. The members provided suggestions, and Dr. DuBois will make changes to the draft and bring it back to the next PAC meeting.
2. **Staff Development:** Dr. Sanabria shared that some faculty feel that the campus should value Staff Development more through reassigned time and allocation of funds. Faculty Senate will be discussing Staff Development at their next meeting, and he will share the concerns of faculty at the next PAC meeting.

MEMBER REPORTS/ ANNOUNCEMENTS

1. Dr. Vurdien congratulated Art Motta for being named a "Man of Distinction." He will be transferring to UC Santa Cruz or UCLA. He reminded the council that this year's Student Commencement Speaker will receive a \$1,000 scholarship. He shared that Andrea Hanstein is the President of the National Council for Marketing & Public Relations (NCMPR) and gave a presentation on social media at the AACC Convention in San Francisco. On Monday, he attended the dinner where Cruz Reynoso received the AACC Outstanding Alumni Award. The college has hired instructors in Reading, Mathematics, and Automotive. Dr. Vurdien and Vice President Giugni will be interviewing finalists for Nutrition and Graphic Design on Saturday.
2. Andrea Hanstein reminded everyone about the opening of the *Legends & Legacies* Exhibit on Saturday, April 27 at the Fullerton Museum Center. Tickets are \$10 and the dress code is business casual.
3. Art Motta announced the results of the Associated Students election: John Anh, President; Joey Victor, Vice President; Brian Trigueros, Treasurer; and Don Lundy, Student Trustee. The ICC Awards Banquet is May 8 where they will announce the "Club of the Year." Associated Students is currently revising their Policies and Procedures.
4. Catherine Parks announced that Sandy March received the Classified Employee Recognition Award. Nominations for Classified Senate are due by May 10.
5. Vice President DuBois reminded everyone that WorldFest is tomorrow.
6. Sam Foster shared that one of his students, Eric Adams, is being honored as Chemistry Student of the Year.

Adjournment: 3:39 p.m.

Shannon Bowman, Recording Secretary