



# President's Advisory Council MINUTES

October 24, 2012  
Approved November 14, 2012

---

**MEMBERS Present:** *Chair:* Rajen Vurdien *Deans:* Lisa Campbell *Management:* Olivia Veloz *Faculty:* Sam Foster, Rolando Sanabria *Classified:* Ericka Adakai, Catherine Parks *Associated Students:* Daniel Moldovan, Randall Solis/Geronimo Gutierrez

---

## HOUSEKEEPING

1. **Agenda:** The agenda was approved by changing the name of Old Business Item #1 to "Student Learning" with "Addressing the Needs of Underprepared Students" as a sub-item.
2. **Minutes:** The minutes of October 10, 2012 were approved with changes to Old Business Item #4 – Enrollment Management Plan/Workload Adjustment and the addition of the member report from Catherine Parks.

## OLD BUSINESS

1. **Student Learning:** The Student Success Committee co-chairs Lynette Pratt and Dan Willoughby shared their action plans and needs for the year in order to meet the six PAC-endorsed initiatives: 1) Evaluate student success programs at Fullerton College; 2) Implement a pilot program of Supplemental Instruction; 3) Develop supplemental methods of advising; 4) Collaborate with K-12 focused on instruction and student services; 5) Increase Financial Aid/Admissions information and knowledge to students; and 6) Collaborate with Staff Development and Basic Skills to provide more focused and sustained Staff Development related to Student Success. For each initiative, a workgroup was formed with balanced representation to address what can be done in one year.
2. **Accreditation:** Vice President DuBois reported that the accreditation task forces have met and will have draft reports completed in November.
3. **Enrollment Management Plan/Workload Adjustment:** There was no update on this item.
4. **Research:** This item will be addressed at a future meeting.
5. **Strategic Plan/Fullerton College Planning Process:** Information is needed from the Deans in order to update the Strategic Action Plans. The Annual Report will be presented to the board on November 27.
6. **Enrollment Management Committee:** The council shared their suggestions and concerns regarding the proposed Enrollment Management Committee. Faculty Senate endorsed the committee. They currently have input in the enrollment management plan because Vice President Giugni has shared information and included them in the process, but this has not always been the case. The committee will ensure input that is not personnel dependent. Classified Senate proposed a task force instead of a committee. They would also like the mission and purpose to address the expected outcomes and methods to be used by the committee. The Deans were not in support of the committee at this time. The President will consider their recommendations and address this issue at the next meeting.
7. **Proposed changes to the Basic Skills Student Success Steering Committee:** The council accepted the changes to the Basic Skills Student Success Steering Committee. The committee name has been changed to the Basic Skills Committee and the positions of At-Large Representative and Career/Tech Representative have been removed from the membership list. Since the campus now has a Student Success Committee, the Basic Skills committee can now focus on managing the Basic Skills Initiative (BSI) and representing the basic skills and students services areas required by the BSI (English, Reading, Math, ESL, Counseling, and Academic Support.)

## NEW BUSINESS:

1. **Plan for La Habra:** Dean Scott McKenzie presented the plan for the La Habra site that was created after hearing ideas from the community and campus forums. The plan submitted to the Chancellor proposes using the site for Automotive, ESL Assessment/Classes, M&O Storage, a BioTech Center, and Construction Technology.
2. **Technology Committee:** Dr. Giugni presented a proposal to create one shared governance committee that would replace the three existing technology committees on campus. Dean Lisa Campbell expressed concern that the committee addresses instructional technology needs, but does not include Student Services. Dr. Giugni noted that Student Services will have representation on the committee; the composition requires at least one Manager and one Classified Representative from Student Services. Dean Mark Greenhalgh shared that the campus tried this model before and it did not work. Dr. Giugni explained that the current process is not working because it is difficult to find representatives for all three committees. The members will take this information back to their constituency groups for feedback.
3. **Updated FC Participatory Governance document:** This document is already being updated as part of the Integrated Planning Manual. These documents will be presented together at a future PAC meeting.
4. **Faculty Requests – final list:** Dr. Vurdien shared the list of faculty position requests that will be forwarded to the district for consideration: 1) Business - Business Management; 2) Counseling – Counselor; 3) Humanities – Reading; 4) Math/CS – Mathematics; 5) Business – Accounting; 6) Tech & Engineering – Automotive; 7) Fine Arts - Adv. Graphic Designer; 8) Counseling – Counselor; 9) Natural Sciences - Nutrition & Food; 10) Social Sciences – CDES; 11) Tech & Engineering - Admin. of Justice; 12) Business - Business Management; 13) Fine Arts - Music/Voice; 14) Fine Arts - Art History; 15) LLRC - Dist. Learning & Ref. Librarian; 16) Business - CIS - Web Pro; and 17) Fine Arts - Music/Piano.

#### MEMBER REPORTS/ ANNOUNCEMENTS

Due to time constraints, no member reports were given.

Adjournment: 4:12 p.m.

Shannon Bowman, Recording Secretary