



# President's Advisory Council MINUTES

November 14, 2012  
Approved December 12, 2012

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**MEMBERS Present:** *Chair:* Rajen Vurdien *Deans:* Lisa Campbell *Management:* Olivia Veloz *Faculty:* Sam Foster, Rolando Sanabria *Classified:* Ericka Adakai, Catherine Parks *Associated Students:* Daniel Moldovan, Randall Solis/Geronimo Gutierrez

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## HOUSEKEEPING

1. **Agenda:** The agenda was approved as presented.
2. **Minutes:** The minutes of October 24, 2012 were approved as presented.

## OLD BUSINESS

1. **Student Learning - Curriculum:** Due to the change in regulations regarding repeatability, the Curriculum Committee is working hard to add new courses, remove repeatability from courses, and build the new courses into degree and certificate programs.  
**Student Learning – SLOs:** Dr. Giugni distributed a handout that reflects the progress made on course-level and program-level SLOs and SLOAs. This table will continue to be updated and will be included in the ACCJC follow-up report and the SLO report due March 15. Through data and explanations in the narrative, the college must demonstrate that SLOAs are being used to improve student learning.
2. **Accreditation:** Dr. DuBois reported that the Recommendation #2 task force is gathering data and the Recommendation #4 task force will be sending a draft of the follow-up report to the constituency groups. A draft of the Integrated Planning Manual was distributed to all staff last week.
3. **Enrollment Management Plan/Workload Adjustment:** Due to the passage of Proposition 30, the college FTES has been increased by 168, and additional classes are being added to the spring 2013 schedule. Dr. Giugni distributed a handout of possible additional classes for spring that would increase the number of seats by 3,841.
4. **Research:** Dr. Hovey reported that the Institutional Research Office is finishing the draft of the Institutional Effectiveness Report and working with the PIO on the Annual Report. Their website is currently under construction. A professional expert will be hired to assist with meeting obligations and research requests.
5. **Strategic Plan/Fullerton College Planning Process:** Due to other report deadlines, the college will focus on the Strategic Plan in the spring.
6. **Enrollment Management Committee:** A workgroup consisting of 3 Deans, 3 Faculty, and 2 Classified representatives was formed to discuss the proposed Enrollment Management Committee and make a recommendation to PAC before the end of February.
7. **Technology Committee:** The council shared their feedback on the proposed Technology Committee. Classified Senate felt that the mission and purpose statement suggests that the committee will be implementing procedures instead of making recommendations to PAC. The Deans suggested the removal of the faculty at-large positions so that one division does not dominate the committee; however, Faculty Senate pointed out that faculty members represent Senate, not their division. In addition, they have the right to appoint any faculty member to a shared governance committee. Dr. Giugni will make changes to the mission and purpose statement to clarify that the Technology Committee will be making recommendations to PAC and only implementing procedures that have been approved by the college. Dr. Vurdien will share his decision regarding this committee at the next meeting.

NEW BUSINESS:

1. ***Changes to the Program Review Committee:*** The council approved the changes to the mission and purpose statement of the Program Review Committee, which clarifies that the committee identifies common themes, but it is the responsibility of PAC to coordinate the development of college goals.

MEMBER REPORTS/ ANNOUNCEMENTS

1. Dr. Vurdien shared that 10 new faculty will be hired for the 2013-2014 academic year – 9 new positions and 1 position that was not filled last year. The college will also be filling the following positions: Dean of Natural Sciences, Director of Institutional Research and Planning, Student Services Technician - Articulation, Admin II – Campus Safety, Vice President of Administrative Services, and Director of Facilities. He reported that La Habra will remain a Fullerton College site. The college must submit a detailed plan to the district by February 15. He shared that the football team once again won the Key to the County, and the Women's Water Polo team is going to the state championships.
2. Bob Jensen encouraged faculty and staff to "Tell Us Your Story" and to visit the Centennial website. He shared that the Centennial exhibition will open in April 2013 and the Centennial Gala will be in April 2014.
3. Geronimo Gutierrez thanked everyone at the college who worked on the AA-T and AS-T degrees. He will be graduating with a transfer degree and attending Cal State Fullerton.
4. Lisa Campbell reported that PBSC is looking at a systematic way to prioritize the resource requests received through the Program Review process.
5. Catherine Parks announced that the Classified Meet and Greet is November 15 from 1:00 – 2:00 p.m. They will be announcing the Classified Employee Recognition winner as well as the winner of the Golden Pumpkin Award for the fall decorating contest.

Adjournment: 4:05 p.m.

Shannon Bowman, Recording Secretary