



President's Advisory Council MINUTES

December 12, 2012
Approved February 13, 2013

MEMBERS Present: *Chair:* Rajen Vurdien *Deans:* Lisa Campbell *Management:* Olivia Veloz *Faculty:* Sam Foster, Rolando Sanabria *Classified:* Ericka Adakai, Catherine Parks *Associated Students:* Daniel Moldovan, Geronimo Gutierrez

HOUSEKEEPING

1. **Agenda:** The agenda was approved as presented.
2. **Minutes:** The minutes of November 14, 2012 were approved with minor corrections.

OLD BUSINESS

1. **Action on PAC Recommendations – Technology Committee:** Dr. Vurdien accepted the recommendation to create the proposed Technology Committee.

Recommendations from College Committees and/or their Subcommittees:

Dr. Vurdien proposed that recommendations coming from college committees and/or their subcommittees be directed to the appropriate administrator who will consult with their VP. They may accept the recommendation, accept the recommendation with modifications, or reject the recommendation after consultation with the College President. Whichever decision is made will be reflected in the committee's minutes. If a recommendation is rejected or modified, a rationale will be provided.

Faculty Senate asked for this process to be added to next year's planning manual. Lisa Campbell stated that she will need input from the Deans on this proposal and would like to see it in writing. Dr. Giugni will type up the process and share it with the council.

2. **Student Learning – Addressing the Needs of Underprepared Students:** There was no update on this agenda item.
Student Learning - Curriculum: The State Vice Chancellor for Academic Affairs has required that colleges implement the Title V changes regarding repeatability by fall 2013. The Curriculum Committee is working on a three-phase process: 1) Develop a family of new courses; 2) Remove repeatability from current courses; and 3) Build the new courses into degree and certificate programs.
Student Learning – SLOs: Dr. Giugni distributed a copy of the Accreditation Follow-Up Report Table #1, which lists the Summary of Course Level SLO and SLOA status by division. Dr. Collins reported that 80% of programs have SLO's and have been assessed, and 78% have closed the loop by using the assessments to improve student learning. They are looking at software that will compile and summarize SLO data while keeping individual faculty member's information anonymous.
Student Learning – Other: There was no information on this agenda item.
3. **Accreditation – Endorsement of Integrated Planning Manual:** The 2012-2013 manual was endorsed by the council and accepted by the President. Dr. Vurdien noted that the new Institutional Researcher will guide us during the next process.
Accreditation – Endorsement of Follow-up Report: The Follow-Up Report was endorsed by the council and accepted by the President.
4. **Enrollment Management Plan/Workload Adjustment:** Dr. Giugni distributed a handout of additional classes for spring 2013. As of 12/5/12, 109 new classes have been proposed and 177 equivalent courses have been proposed. Equivalent courses increase the number of seats in a class. With these estimates, the college is exceeding the district target. Currently, 81% of spring classes

are filled. The FTES targets for summer will be sent to the deans tomorrow. In the future, this agenda item will be combined with Old Business Item #7 – Enrollment Management Committee.

5. **Research:** There was no report for this agenda item.
6. **Strategic Plan/Fullerton College Planning Process:** There was no update for this agenda item.
7. **Enrollment Management Committee:** The workgroup has not met due to conflicting schedules. They will try to meet in January if faculty are willing to meet during the break.

NEW BUSINESS:

1. **PBSC Recommendation to PAC for Program Review Funding for FY 2012-2013:** The council supported the PBSC recommendation of \$84,038 in Program Review Funding for FY 2012-2013. The President will share his decision at the next meeting.
2. **Basic Skills Committee Presentation:** Mark Greenhalgh and Jeanne Costello gave a presentation on the Basic Skills Initiative Categorical Requirements, Allocations, Budget Planning, Historical Snapshot, and a list of ongoing and past projects.
3. **Ratification of College Goals and Objectives for 2013-2015:** A copy of Fullerton College's current goals and objectives was provided in the agenda packet. Dr. DuBois reminded the council that, according to the Planning Calendar, it is time to develop the goals and objectives for 2013-2015. This item was presented for first reading. The members will share this with their constituency groups and bring feedback to the next meeting.

MEMBER REPORTS/ ANNOUNCEMENTS

1. In the event of a statewide bond, the college must prioritize future campus projects. A workgroup led by Vice President Dain will be formed to look at the projects listed in the Comprehensive Master Plan. Dr. Vurdien wished everyone Happy Holidays and a Happy New Year.
2. Andrea Hanstein shared that the Centennial exhibition will open in April 2013.

Adjournment: 4:05 p.m.

Shannon Bowman, Recording Secretary