



President's Advisory Council MINUTES

September 26, 2012
Approved October 10, 2012

MEMBERS Present: *Chair:* Rajen Vurdien *Deans:* Lisa Campbell *Management:* Olivia Veloz *Faculty:* Robert Hyde, Ken Collins, Sam Foster, Rolando Sanabria *Classified:* Ericka Adakai, Catherine Parks *Associated Students:* Don Lundy, Daniel Moldovan

HOUSEKEEPING

1. **Agenda:** The agenda was approved as presented.
2. **Minutes:** The minutes of September 12, 2012 were approved as presented.

OLD BUSINESS

1. **Addressing the Needs of Under-Prepared Students:** At their last meeting, the Student Success Committee broke into groups to brainstorm on the six initiatives approved by PAC. Dan Willoughby will be summarizing the brainstorming results. At their next meeting, they will begin working on action plans. Since the committee only meets once a month, the members will have additional work to complete between meetings.
2. **Strategic Plan:** Ann Hovey is collecting the Strategic Plan Action Plans from the Deans to include in the annual report, which will be presented to the board on November 27.
3. **Accreditation:** The coordinating group, consisting of the Vice Presidents, Ann Hovey, and Rolando Sanabria, will be meeting next week to develop a timeline. Faculty Senate has appointed representatives to the two workgroups for recommendations #2 and #4. A progress report is due to the board by the end of November. By the end of September, all active courses must have SLO's and be assessed or have a plan for assessment. Next month, the focus will be on program-level SLO's, which need to be assessed or have a plan for assessment by the end of October. In November, the council will be addressing the institutional SLO's.
4. **Enrollment Management Plan/Workload Reduction:** This item will be discussed at a future meeting.
5. **Research:** The Accountability Report for Community College (ARCC) will be presented to the board at the October 23 meeting.
6. **Fullerton College Planning Process:** Vice President DuBois is updating the Budget and Planning Calendar, which needs to be tied to the 16-week calendar. A workgroup will be formed to draft the Integrated Planning Manual.
7. **Enrollment Management Committee:** The council suggested changes to the draft of the Enrollment Management Committee's mission and purpose. This item will be brought back to the next meeting.

NEW BUSINESS

MEMBER REPORTS/ ANNOUNCEMENTS

1. Dr. Vurdien will be forwarding the constituent training packet from Deborah Ludford. He requested that Faculty Senate, Classified Senate, Associated Students, and Deans' Council share this with their constituency groups by adding this item to their next agenda. There will be a La Habra Planning meeting on Tuesday, October 2, and everyone is encouraged to attend and provide input. A plan for the La Habra site is due to the Chancellor by November 1.
2. Vice President Dain reported that PBSC has had two meetings this semester. At the first meeting, the committee formed a subgroup to work on the guidelines for PBSC, including the role of the committee

and the frequency of meetings. At their last meeting, they reviewed the list of requested resources from the Program Review process.

3. Dr. Vurdien announced that the first Centennial project will be the April 2013 exhibition. He, Bob, and Andrea have been meeting with corporations to ask them to become partners in the Centennial. He shared that Foundation will be hosting the unveiling of the donor wall in the Library on Saturday.
4. Lisa Campbell reported that the deans have been working on Program Review, including common themes for the division offices.
5. Catherine Parks announced that the Classified Recognition Nomination forms are due to Sharon Kelly by October 31.
6. Rolando Sanabria shared that Faculty Senate was successful in their request to the District Consultation Council to charge the Council on Budget and Facilities to review the current allocation model.
7. Daniel Moldovan reported that 19 new Associated Student Senators were sworn in.
8. Sam Foster requested that everyone review the committee pages on the PAC website because many of them are outdated.

Adjournment: 3:32 p.m.

Shannon Matthews, Recording Secretary