



President's Advisory Council MINUTES

December 8, 2010
Approved - January 26, 2011

MEMBERS Present: *Chair:* Rajen Vurdien *Deans:* Lisa Campbell *Managers:* Chris Kiger *Faculty:* Marcus Wilson, Sean Chamberlin, Markus Burger *Classified:* Pattie Foster, April Ramos *Associated Students:* **Absent:** Johnwilly Osuji, Ashley Glass, Jim Book

HOUSEKEEPING

1. **Agenda:** The agenda was approved as presented.
2. **Minutes:** The minutes were approved as presented.

OLD BUSINESS

1. **Program Review Committee:** Faculty Senate President Marcus Wilson presented the approved version of the Faculty Senate's Program Review Committee. It was agreed that all constituent groups would name their representatives and send those names to Debra Gerard by January 10. A discussion of who should serve as Resource Members to this committee took place. It was agreed that the Director of Institutional Research and all three Vice Presidents should serve at this time. A final version of this committee will be posted to the website and updated as required.
2. **Resource Member Proposal:** President Vurdien reported that he had not yet received a student response to this proposal, but has decided to put a hold on this proposal until after the Accreditation Visit in spring 2011 when a discussion of the President's Advisory Council (PAC) structure will take place. Dr. Vurdien reminded all that the PAC meetings are open to all and those who wish to speak may do so.
3. **Task Force to Address Needs of Under-prepared Students:** President Vurdien reported that Dr. Ken Meehan had not yet met with the Task Force established at the November 10, 2010 PAC meeting.

NEW BUSINESS

1. **Campus Diversity Committee:** Campus Diversity Committee Chair Lily Espinoza presented a revision to the Campus Diversity Committee description as proposed by the Committee. The faculty expressed a concern in the description relating to the Committee's statement regarding its role in making recommendations "...on diversity issues that affect student success...", as this is the role of the Student Equity Committee. It was agreed that the statement would be changed to "...on diversity issues that affect the student experience..." The faculty also inquired as to the process which would identify the Community Members of the Committee. Ms. Espinoza will report at the January 26, 2011 meeting on how community members are named to the Committee. All constituent group representatives were asked to share this with their constituents for feedback.
2. **Priorities for Fundraising:** Director of Budget & Finance Adam O'Connor presented the 2011-2012 Priorities for Fundraising as recommended by the Planning and Budget Steering Committee. President Vurdien then described the involvement of the College President with the Fullerton College Foundation which insures college involvement in funding the college priorities. PAC endorsed the 2011-2012 Priorities for Fundraising as presented. The priorities and the procedure and form for requesting Foundation funding are all posted on the campus server in the following folder: J:drive/Forms and Procedures/Foundation Funding. Dr. Vurdien stated that he would place on the agenda for the next PAC meeting a discussion of the college's major needs and goals to assist in identifying areas in which the Foundation can assist the college.
3. **Mission Statement:** President Vurdien stated that, according to the college's Planning and Budget Calendar, all PAC Representatives are asked to canvas their members for feedback on the college's Mission Statement. This would include an affirmation of or the desire to change the Mission Statement. Dr. Vurdien suggested that an off campus one day retreat be scheduled to review many items including

the Mission Statement. It was agreed that Dr. Vurdien would propose a date in April for this retreat to be held.

COMMITTEE REPORTS/INFORMATIONAL ITEMS

1. **Planning and Budget Steering Committee:** Director of Budget & Finance Adam O'Connor reported that the committee was working on the classified staff hiring procedures and should have a draft for the next PAC meeting. Mr. O'Connor announced that recruitment for three new classified positions was currently being conducted: Skilled Maintenance Mechanic and two Custodians.
2. **Faculty:** Faculty Senate President Marcus Wilson reported that the Faculty Senate and Student Equity Committee are sponsoring the Student Achievement Summit in the College Center (224-6-8) from 1:00 – 4:30 p.m. on January 18, 2011. All are invited. Dr. Chamberlin shared with the group the proposed structure for the workshop. This included a presentation of Fullerton College data on what our future students would look like; breakout sessions to discuss the data and report out on those discussions; a group interpretation of the data and discussion of strategies to address the issues. Dr. Wilson also reported that the Fullerton College Faculty Senate was hosting the District Senates Meeting on January 21, 2011. At this Meeting three topics will be discussed: (1) Benefits – the 125 Plan; (2) AB 1440 and the Transfer Degree and (3) Comprehensive Educational Master Plan.
3. **Deans:** Dean Lisa Campbell reported that the Deans are currently working on schedules and have reviewed the draft classified staff hiring procedures.
4. **Managers:** Health Services Director Chris Kiger reported that safe zone training will be conducted by Staff Development in February and distributed Safe Zone posters that can be hung in offices/areas who wish to display them.
5. **Classified:** No report.
6. **Students:** No report.

ANNOUNCEMENTS

1. **Spring Convocation:** Dr. Vurdien reported that Scott Lay will be the featured speaker at the January 18, 2011 Spring Convocation. Immediately following Convocation the new Science Building will be dedicated and tours will be conducted for all who wish to attend.
2. **Holiday Party:** Interim VP of Educational Support Larry Mercadante commented on the Holiday Party which took place on Tuesday, December 7, and the Night Crew Party which took place later that evening. He thanked all involved for their efforts and commented on the fact that the Night Crew especially appreciated the event.
3. **New Student Constitution:** VP of Student Services Toni DuBois reported that that the last Associated Students meeting the students voted down the new Constitution proposed in spring 2010. The students have grown tremendously while working out this issue and learned a great deal. The Associated Students are now able to move forward and work on other issues.
4. **Commencement Speaker:** President Vurdien requested all to submit suggestions for those who might serve as a Commencement Speaker for the 2011 Commencement. All are requested to send names to PIO Andrea Hanstein.
5. **Fine Arts Faculty Performing:** Dean Bob Jensen announced that Professor Markus Burger will be performing in Europe during the winter break performing in venues that have never hosted a jazz musician.
6. **Dream Act:** Transfer Center Director Lily Espinoza reported that the Dream Act is being voted on in Washington, D.C. and because there are many students actively involved in supporting its passage, there may be some activity on campus after a vote is taken. It was announced that the Associated Students Vice President Maria Duque is a part of a news report to be aired on the NBC Nightly News on December 8 relating to the Dream Act.

Adjournment: 3:07 p.m.

Debra Gerard, Recording Secretary